

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	11-84-93-11
1 FROM (Agency or establishment) Department of State		DATE RECEIVED	4/26/93
2 MAJOR SUBDIVISION All Foreign Service Posts		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Consular Section		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
John A. Cruce	647-7123	7-1-94	<i>Cindy Huskins Peltier</i>

**6 AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
4/2/93	<i>Kimberly Flossman</i>	Records Officer, Department of State

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED SHEET  <i>schedule revised per telephone conversation of April 21, 1993, between John A. Cruce (OIS/RA/R3) and Daniel A. Langbart (NIR/m) D. Langbart, NIR/m 4/2/93</i>		
<i>Copies sent to agency, NN-W, NNT, NSX 7/13/94</i>			

1. Immigrant Visa Applicant Control System (IVACS) Reports.

a. On-line electronic IVACS reports.

Report 45-A: Applicants not Subject to Numerical Limitations Eligible for Appointments; Report 44-A: Applicants Subject to Numerical Limitations Eligible for Appointments; Report 26-A: Appointment Schedule; Report 44-E: Qualified Applicants Transfer Errors Eligible for Appointments; and, Report 24-E: Scheduled Applicants Case Records.

Destroy when superseded, obsolete, or no longer needed.

b. Off-line paper printouts of IVACS reports.

Report 46: Adjudicated Special Interest Cases; Report 29: Annual Report of Visa Applicants; Report 45: Applicants not Subject to Numerical Limitations Eligible for Appoints; Report 27: Applicants Reported on Visa Frog Message; Report 44: Applicants Subject to Numerical Limitations Eligible for Appointments; Report 47: Applicants with Overcome/Waived Refusals; Report 26: Appointment Schedule; Report 2: Cases Deleted by Split Delete; Report 4: Cases Entered by ETC and ENC; Report 1: Critical Fields Updated in Retrieve Case; Report 70: DSL Clearance Cover Letter; Report 50: Eagle Clearances Set to No Record; Report 49: Falcon Clearances Set to No Record; Report 67: Fiance(e) Cover Letter; Report 23: IV Control Forms; Report 3: Limited Access Functions Completed; Report 28: Monthly Immigrant Visa Workload; report 20: Monthly report of Qualified Visa Applicants (FS-469); Report 60: Packet 3 Cover Letter; Report 61: Packet 3A Cover Letter; report 64: Packet 4 Cover Letter; Potential Duplicate Case records; Report 21: Preference Applicants Reportable in (Month/Year) FS-469; Qualified Applicants Transfer Errors Eligible for Appointments; Report 42: Recalled Cases; Report 43: Refused Applicants; Report 22: Returned Visa Authorizations; Report 24: Scheduled Applicant's Case Records; Summary of Case Purge (unnumbered report); Packet 4-A: Begins Termination Process; Report 65: Termination Letter 1; Report 69: Termination Letter 2; Report 25: Termination Letters Send List/ Letters; Transfer Case Processing Error Summary; Report 71: Transfer Case Process Summary; Report 51: Visa List.

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