

Request for Records Disposition Authority

(See Instructions on reverse)

To: National Archives and Records Administration (NIR)
Washington, DC 20408

1. From: (Agency or establishment)

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

2. Major Subdivision

Office of Research Services

3. Minor Subdivision

4. Name of Person with whom to confer

5. Telephone (include area code)

Leave Blank (NARA Use Only)

Job Number

N2-84-14-02

Date Received

3/4/14

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

Date

Archivist of the United States

2 Dec 14

[Signature]

6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required is attached has been requested

Signature of Agency Representative

[Signature]

Title

Executive for Research Services

Date (mm/dd/yyyy)

2/20/2014

7. Item Number

8. Description of Item and Proposed Disposition

9. GRS or Superseded Job Citation

10. Action taken (NARA Use Only)

See attached.

{1} RG 84 Entry UD-956: RECORD SET OF DEPARTMENT CIRCULAR INSTRUCTIONS, 1792-1945 (88 volumes). Bound volumes of circulars sent by the Department of State to American diplomatic and consular posts.

Destroy immediately [except for the volume with assigned number 1 and two rolls of 35mm microfilm].