KG1 59

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of State

2. MAJOR SUBDIVISION
All Foreign Service Posts

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Paul F. Murphy, Jr.

5. TEL. EXT.
101-28807

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I om authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

8/30/74 (Date) Donald J. Simon (Signature of Agency Representative) Donald J. Simon, Director O/FADRC (Title)

LEAVE BLANK

DATE RECEIVED: SEP 5 1974

JOB NO.: NC-84-75-1

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

9-13-74 Date — James B. Rhoads, *Archivist of the United States*

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Closed Individual Case Files on the Death of American Citizens Abroad. Includes copies of Report of the Death of an American Citizen (Form FS-192), Consular Mortuary Certificate, Death Certificate, Inventory of Effects, Statement of Account, vouchers and related communications. Record copies are maintained in the Department. Destroy 3 years after case is closed.	NN-163-159 item 1 5 yr.	1 item

Copy Sent to Agency & WNRC 9/27/74

STANDARD FORM 115
Revised November 1970
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4
115-105