

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-084-77-01

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 11/14/2022

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items not listed below are active.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Items 1b, 2, and 3 provide disposition authority for temporary records that are presumed destroyed.

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of State

2. MAJOR SUBDIVISION
 U, S, Mission to the Organization of American States

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Alice L. Harris

5. TEL. EXT.
 28806

LEAVE BLANK	
DATE RECEIVED OCT 13 1976	JOB NO.
DATE APPROVED NC 1 - 84-77-1	

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

10-27-76 *James B. Rhoads*
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

10/4/76 (Date) *[Signature]* (Signature of Agency Representative) *Act. Chief Records Management Staff* (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Foreign Mission Representatives Case File</p> <p>Case files on foreign mission personnel, officers and employees of the OAS, as well as individuals proposed for election to positions in the OAS and other organizations.</p> <p>a. General biographic data, interoffice memos, and related correspondence, collected starting in the 1950's to the present</p> <p style="text-align: center;"><i>DESTROY five years after termination of employment.</i></p> <p>b. CIA, FBI, and other investigative reports collected starting in the 1950's to the present <i>(1950-1976) #4</i></p> <p style="text-align: center;"><i>DESTROY immediately.</i></p>	NC 84-76-4, Item 7	
2.	<p>Special Projects Staff Files (1964-68)</p> <p>Copies of investigative reports from the FBI and CIA on non-Americans employed by international organizations who were alleged communists or communist sympathizers. Also includes evaluations and recommendations by the staff on each of the cases, as well as drafts, shorthand notes, and background material.</p> <p style="text-align: center;"><i>DESTROY immediately.</i></p>		
3.	<p>Case Files - Non-American Candidates for posts in international organizations and employees who have been</p>		

*RD Klein MD
 Asst. Dir. Mgmt. Serv.
 21 Oct 76*

*Copy to Agency 10-27-76
 Copy to NCA 10-27-76*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>suspected of being communists or communist sympathizers.</p> <p>Consists of interoffice memos, letters, copies of airgrams, telegrams, biographic data, and intelligence reports prepared in the 1950's and 1960's. Also includes some Congressional and public correspondence relating to security matters in the OAS (1950-70). <i>RA 210976</i></p> <p>DESTROY immediately.</p>		