

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.**

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of State

2. MAJOR SUBDIVISION
 ALL FOREIGN SERVICE POSTS

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Paul F. Murphy

5. TEL. EXT.
 63-28001

LEAVE BLANK RG 84	
DATE RECEIVED FEB 2 1971	JOB NO. NN-171-96
DATE APPROVED	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED	
<i>2-17-71</i> DATE	<i>James B. Rhoads</i> ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 2 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have
 ceased to have sufficient
 value to warrant
 further retention.

B The records will cease to have sufficient value
 to warrant further retention on the expiration
 of the period of time indicated or on the occurrence
 of the event specified.

1/21/71
 (Date)

J. D. Prince
 (Signature of Agency Representative)

Executive Officer
 Office of Communications
 (Title)

7. ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10 ACTION TAKEN
1	<p>All Foreign Service Post Records <u>1949-1963</u> filed under the classification scheme described in the Foreign Service Handbook, 1948 edition, <u>except those designated for permanent retention</u> by Records Retention Plan NN-470-1, revised December 1970 and indicated below:</p> <p>1. Diplomatic Post Records</p> <p>a. All Diplomatic Posts:</p> <p>(1) Class 0. File 050, Prominent Persons</p> <p>(2) Class 3. Files 300 through 370, Political and Governmental Affairs</p> <p>(3) Class 5</p> <p>(a) File 500, Economic Matters</p> <p>(b) File 510, Trade Relations</p> <p>(c) File 560, Labor Affairs</p> <p>(d) File 570, Social Affairs</p> <p>(4) Miscellaneous Record Books</p> <p>(5) Records of American participation in international conferences and commissions.</p>	<p><i>Records examined at Center</i></p>	<p>DISPOSAL APPROVED</p> <p><i>19 items</i></p>

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>b. Special Diplomatic Posts: Sofia, Bulgaria; Prague (Prahá), Czechoslovakia; Budapest, Hungary; Warsaw, Poland; Bucharest, Romania; Belgrade, Yugoslavia; Moscow, USSR. (These files are in addition to those listed under 1a above).</p> <p>(1) Class 0 (a) File 030, Visits and Tours (b) File 040, Entertainment, Ceremonial and Ceremonial Communications, Condolances and Felicitations.</p> <p>(2) Class 1 (a) File 100, General (b) File 120, Foreign Service Posts</p> <p>(3) Class 2 (a) File 200, General (b) File 220, Citizenship and Passport Matters (c) File 230, Protection and Welfare Services</p> <p>2. Consular Post Records</p> <p>a. Class 0. File 050 Prominent Persons</p> <p>b. Class 3. File 310, International Conferences and Organizations</p> <p>c. Class 5. File 510, Trade Relations</p> <p>d. Miscellaneous Record Books</p> <p>e. Records of American participation in international conferences.</p>		