INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-306-05-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

NARA accessioned all records.

NARA Catalog ID is 1116821.

Date Reported: 5/4/2021
REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

FROM (Agency or establishment)
Broadcasting Board of Governors

MAJOR SUBDIVISION
Office of Administration

MINOR SUBDIVISION
Management Analysis Division

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

NAME OF PERSON WITH WHOM TO CONFER
Cathy Brown

TELEPHONE NUMBER
202-203-4664

DATE ARCHIVIST OF THE UNITED STATES
5/28/05

AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☑ is not required ☐ is attached, or ☐ has been requested

DATE SIGNATURE OF AGENCY REPRESENTATIVE
3/11/05 Cathy A. Brown

TITLE
Records Officer

ITEM NO DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

1 Operating Manuals – Complete set of former USIA operating manuals

PERMANENT:

DISPOSITION AUTHORITY Retire the entire collection to the National Archives and Records Administration immediately.

Changes made pursuant to a telephone discussion between Cathy Brown (886-188) and Curt Francisco (NARA NUME) on 5/20/05. Curt Francisco 5/20/05
REQUEST FOR RECORDS DISPOSITION AUTHORITY CONTINUED

Concurrences:

Renee Tyrance-Guaff  
Chief  
Management Analysis Division  
3/11/05  
Date

Carol Baker  
Director  
Office of Administration  
3/15/05  
Date

Carol Booker  
General Counsel  
Office of General Counsel  
4-5-2005  
Date