

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-306-96-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Temporary records covered by the schedule are presumed destroyed, and permanent records are one-time transfers that have been accessioned.

Date Reported: 10/6/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-366-96-1
1. FROM (Agency or establishment) UNITED STATES INFORMATION AGENCY		DATE RECEIVED	4/15/96
2. MAJOR SUBDIVISION Office of Private Cooperation (defunct)		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Cathy A. Brown	202-619-5501	6-4-96	<i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
4/15/96	<i>[Signature]</i>	Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached.		

JUN - 5 1996 *MHC* copy to Agency, NCF
NIR, NIA

**OFFICE OF PRIVATE COOPERATION
{IOC}**

1. **Subject Files, 1953-1967 (WITH GAPS).** The records are arranged in a variety of ways:

306-61A498 boxes 17-27	1953-1954	Alphabetically by subject
306-63A190 boxes 521-526	1955-1956	Alphabetically by subject
306-63A190 boxes 527-539	1956-1957	According to an alpha-numeric filing system
306-66A1201 boxes 1-22	1963	According to an alpha-numeric filing system
306-68A4933 boxes 204-205	1961-1965	According to an alpha-numeric filing system
306-68A4933 boxes 278-282	1965-1967	By region and thereunder by name of country and according to an alpha-numeric filing system
306-69A3445 box 153	1966-1967	According to the USIA filing manual alpha-numeric filing system

Memorandums, notes, chits, despatches, correspondence, Operations Memorandums, telegrams, airgrams, circulars, instructions, reports, publications, "official-informal" correspondence, transcripts of proceedings, publications, and other material relating to the program, work, and activities of the Office of Private Cooperation.

Volume: 60 feet.

WNRC Acc. No. 306-61A498 boxes 17-27 (1953-1954)
WNRC Acc. No. 306-63A190 boxes 521-526 (1955-1956)
WNRC Acc. No. 306-63A190 boxes 527-539 (1956-1957)
WNRC Acc. No. 306-66A1201 boxes 1-22 (1963)
WNRC Acc. No. 306-68A4933 boxes 204-205 (1961-1965)
WNRC Acc. No. 306-68A4933 boxes 278-282 (1965-1967)
WNRC Acc. No. 306-69A3445 box 153 (1966-1967).

PERMANENT. Transfer to the National Archives immediately.

2. **Records of the San Francisco Field Office, 1950-1955.** Arranged by subject or name of organization. Memorandums, Correspondence, notes, and reports relating to the work of the San Francisco office.

Volume: 1 foot

WNRC Acc. No. 306-63A190 box 518
Lot 55D527.

Destroy immediately.

3. **Records of the Chicago Field Office, 1951-1955.** Arranged by subject or name of organization. Memorandums, correspondence, notes, and reports relating to the work of the Chicago office.

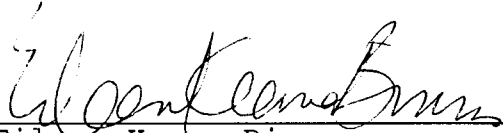
Volume: 1 foot
WNRC Acc. No. 306-63A190 box 519
Lot 56D64

Destroy immediately.

4. **Records of the New York Field Office, 1949-1955.** Arranged by subject or name of organization. Memorandums, correspondence, notes, and reports relating to the work of the New York office.

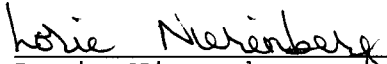
Volume: 1 foot
WNRC Acc. No. 306-63A190 box 520
Lot 57D704

Destroy immediately.



Eileen Keane Binns
Director
Office of Administration

3-22-96
Date



Lorie Nierenberg
Assistant General Counsel

4/9/96
Date