

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. NC1-306-81-1	
DATE RECEIVED 11-7-80	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
NOV 12 1980 <i>Date</i>	<i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. International Communication Agency

2. MAJOR SUBDIVISION
Information Center Service (USIA)

3. MINOR SUBDIVISION
Publications Division

4. NAME OF PERSON WITH WHOM TO CONFER
Samuel D. Staton

5. TEL. EXT.
7249983

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 11/7/80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Samuel D. Staton</i>	E. TITLE Chief, Message Center and Records Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Publications Division Files, 1944-57. Subject, area, country, presentation, and activity files of the Special Services Branch, DOS, and Publications Division, USIA, for the years 1944-57.</p> <p>WNRC Accession 306-631190, Boxes 319-22, 332, 336, 355-56, 363, 370-71, 382, 384-85, and 387 (partial).</p> <p>DESTROY IMMEDIATELY.</p> <p>(These records were appraised as having insufficient value for transfer to NARS as permanent records in NC3-306-80-9.)</p>		

115-107
*Copy to agency 11-17-80
 Closed out: 11-18-80: (K.T.)
 Copy to NCA & NNF*