

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

New NC P 19 Feb 81

LEAVE BLANK	
JOB NO.	NC1-306-81-6
DATE RECEIVED	February 20, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	2-26-81
Archivist of the United States	<i>[Signature]</i>

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
US International Communications Agency

2. MAJOR SUBDIVISION
Associate Directorate for Management

3. MINOR SUBDIVISION
Office of Systems Technology - Records Mgmt. Unit

4. NAME OF PERSON WITH WHOM TO CONFER
Samuel Staton II

5. TEL. EXT.
724-9783

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.** (Items 1 and 3)
- B Request for disposal after a specified period of time or request for permanent retention.** (Item 2)

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
2/18/81	<i>[Signature]</i>	Chief, MGT/TCM

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	The following KKX series of records were appraised as non-permanent in job NC3-59-81-1. They were accumulated by the Department of State's Bureau of Education and Cultural Affairs and were transferred to USICA when its functions were transferred in 1978. RECORDS RELATING TO PLANS, PROGRAMS, AND BUDGET FOR BICENTENNIAL ACTIVITIES. 1970-76. 2 ft. (Boxes 1-2, Accession 306-80-0080) Destroy immediately.		
2	RECORDS RELATING TO INTERDEPARTMENTAL AND INTERGOVERNMENTAL COMMITTEES CONCERNED WITH THE BICENTENNIAL. 1970-76. 10 in. (part of Box 3, Accession 306-80-0080) Transfer to National Archives with permanent records described in NC3-59-81-1 (Boxes 4-7, Accession 306-80-0080). Destroy when processing of accession is completed.		
3	BICENTENNIAL SUBJECT FILE. 1970-76. 9 ft. (Boxes 8-16, Accession 306-80-0080) Destroy immediately.		

*Closed Out: 3-11-81: (K.T.D.)
Copy to Agency, NCW & NNF*

3 items