

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec'd No. 11 27 Feb 81 MH*

LEAVE BLANK	
JOB NO.	NC1-306-81-7
DATE RECEIVED	February 27, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-5-81 <i>Date</i>	<i>Robert M. Han</i> <i>Archivist of the United States</i>

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
**U.S. International Communication Agency ~~Appellate~~**

2. MAJOR SUBDIVISION  
**Associate Director for Educational and Cultural Affairs**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Sam Staten**

5. TEL. EXT.  
**724-9783**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>2/27/81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Garrison R. Davis</i>	E. TITLE <b>Chief Message Center and Records Branch</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	North-South Center, 1930-78. Mainly copies of materials from the DOS central correspondence files, Joint Resolutions, clippings from publications, and related materials.  DESTROY when 10 years old. (WNRC Acc. No. 306-80-0074)		
2.	Office Files Relating to International Women's year, 1975. Mainly copies of publications, correspondence, and clippings.  DESTROY when 10 years old. (WNRC Acc No. 306-80-0066)		
3.	Office Files Relating to the International Cooperation Year. Consists mainly of copies of materials relating to the planning of the ICY.  DESTROY WHEN 10 years old. (WNRC Acc. No. 306-80-0068)		
4.	Office Files Relating to HEW Activities, 1965-69. Consists mainly of copies of materials relating to various HEW Committees and activities. DESTROY IMMEDIATELY (WNRC Acc. No. 306-80-0075)		<i>5 items</i>

