

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER NI-383-02-1	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 1/23/02	
1. FROM (Agency or establishment) [Department of State]		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION ARMS CONTROL AND DISARMAMENT AGENCY		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Alice Ritchie	5. TELEPHONE NUMBER (202) 261-8511	DATE 1-30-02	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE January 15, 2002	SIGNATURE OF AGENCY REPRESENTATIVE <i>Margaret G. Peppe</i> Margaret G. Peppe		TITLE Department of S Agency Record State Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Master File of Arms Control and Disarmament Agency Formal Budget Documents, 1962-1999. Arranged by fiscal year and thereunder by type of submission or presentation. Included are the final formal budget submissions to the Bureau of the Budget/Office of Management and Budget and the Congressional Presentation document. Those documents provide an overview of the mission and programs of ACDA, assess the resources necessary to carry out the arms control program, explain how the funds will be used, and justify the expenses. 3 feet. Lot 01D296 PERMANENT. Transfer to the National Archives immediately.		

*SA 2/1/02**Sent copy to Agency, NARA, NWCT*