

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-383-03-1
1. FROM (Agency or establishment) Department of State		DATE RECEIVED	10/21/02
2. MAJOR SUBDIVISION Bureau of Public Affairs		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Office of the Historian (PA/HO)			
4. NAME OF PERSON WITH WHOM TO CONFER Alice S. Ritchie	5. TELEPHONE (202) 261-8511	DATE	ARCHIVIST OF THE UNITED STATES
		11-5-02	<i>[Signature]</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 10/9/02	SIGNATURE OF AGENCY REPRESENTATIVE Margaret G. Peppe <i>Margaret G. Peppe</i>	TITLE Division Chief, A/RPS/IPS/PP
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See continuation page.		

*SA* Copies sent to Agency, WASHDC, NARA

**Bureau of Public Affairs  
Office of the Historian (PA/HIO)**

**I. ACDA Studies Files, 1955-1990's**

Documents, memorandums, clippings, reports, fact sheets, telegrams, testimonies, publications, and other materials relating to the background and organization of ACDA and to key issues in arms control matters. Arranged alphabetically by subject and country.

PERMANENT. Transfer to Records Service Center for immediate transfer to WNRC. Transfer to the National Archives when 25 years old.