

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-383-93-1	DATE RECEIVED 7-7-93
1. FROM (Agency or establishment) Arms Control and Disarmament Agency		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Office of Director			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE 8-2-93	ARCHIVIST OF THE UNITED STATES <i>Cindy Kusong Petres</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 6/30/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE RECORDS OFFICER
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attachment.		

This SF 115 represents a one time disposition request for records accumulated by Ronald H. Lehman while he was Director of the Arms Control and Disarmament Agency, 1989-1993, and U.S. Negotiator at the Strategic Arms Reduction Talks (START), 1986-1989.

ITEM 1. Files of Director Ronald H. Lehman

This item consists of daily appointment calendars, containing scheduling information, and diaries, containing meeting notes, maintained by Lehman while he was ACDA Director and START Negotiator. It also consists of briefing memorandums prepared for the Director and a subject file of records "held" by the Director. These records include correspondence, telegrams, memorandums and position papers on which the Director acted.

DISPOSITION: PERMANENT. Transfer to the National Archives when thirty years old.

Records covered by this item are located in WNRC accession 383-93-018, Boxes 10 and 13.