

Rec'd NCO 21 May 80 KH

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-383-80-2
DATE RECEIVED	May 22, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U. S. Arms Control and Disarmament Agency

2. MAJOR SUBDIVISION
Office of Administration

3. MINOR SUBDIVISION
Records Management Office

4. NAME OF PERSON WITH WHOM TO CONFER
John H. Murphy

5. TEL EXT
632-0931

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
5/21/80		Deputy Administrative Director

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>RECORDS OF PRESIDENTIAL APPOINTEE, WILLIAM C. FOSTER.</p> <p>The personal records of Presidential appointee William C. Foster consist of 14 boxes (14 cu ft) accumulated during the period 1958 through January 1969. These papers constitute a record of his incumbency as the Director of ACDA (a few papers cover his activities prior thereto). They contain documents, decisions, and proposals not fully covered or staffed in other agency records that are scheduled or to be scheduled for disposition. Among the materials are privileged communications from the President, the White House, other political appointees, sensitive Memorandums of Conversation (Memcons) with foreign emissaries; the U.S. officials on national policy, disarmament, arms control, and related agency missions. Included are appointment logs, telephone extracts, chron files, special case testimony before Congress, and related memorabilia. All of these are recommended for the appropriate Presidential Library as part of the White House history of that era. Some of the negotiations ACDA participated in during this period were the Limited Test Ban Treaty (1963), the Non-proliferation Treaty, the Hotline Agreement, and the Eighteen Nation</p>		1 item

115-107 copy to NEW, NARS - Agency 7/14/80
ANNALS 7/15/80

Request for Records Disposition Authority - Continuation

JOB NO

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2 / 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1. (contd)	<p>Disarmament Conference(ENDC). The records may be transferred to the appropriate NARS controlled facility at the end of 20 years from the terminal date of accumulation. Thereafter, this material becomes subject to the deed of conveyance of Presidential Papers to NARS custody, as pertains to access, and declassification in accordance with E. O. 12065 or successor criteria.</p> <p>DISPOSITION: PERMANENT. Offer for transfer to the National Archives and Records Service(NARS) in January 1989.</p> <p>The above series of William C. Foster records are located at WNRC in Accession Nos. 383-77-0014(1cu ft); 383-77-0023(3 cu ft); 383-77-0043(9 cu ft); and 383-77-0080(1 cu ft).</p> <p>ACDA concurs in amendments made in this SF115.</p> <p>Mrs. Pennie Davis and Mr. John Murphy/ACDA, RCTagge/NARS-NCD, April and May 1980, AND JUNE 30, 1980.</p>		