

HW
3/22/88

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO
NI-22-88-1

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED
~~4/13/88~~ **8-5-88**

1 FROM (Agency or establishment)
Fish and Wildlife Service

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2 MAJOR SUBDIVISION
Boston Regional Office

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Marvin H. Kabakoff

5 TELEPHONE EXT
839-7110

DATE
10/12/88

ARCHIVIST OF THE UNITED STATES
[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE
August 1, 1988

C. SIGNATURE OF AGENCY REPRESENTATIVE
James E. Pinkerton

D. TITLE
**Records Management Officer
U.S. Fish & Wildlife Service**

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p>This appraisal report covers unscheduled records retired to the Boston Federal Records Center by the Fish and Wildlife Service.</p> <p><u>Correspondence on Parker River National Wildlife Refuge, ca. 1939-49, 2 cu.ft.</u></p> <p>Records of the Boston Regional Director of the Fish and Wildlife Service relating to the establishment of the Parker River National Wildlife Refuge on the Massachusetts coast north of Boston. The materials document the entire process for establishing a refuge, beginning with surveys of the area in 1939, identification of land needed and attempts to acquire property, establishment of a portion of the area as a resting place for migrating birds in 1943, takeover of land by the government in 1944, and strenuous opposition to the takeover from some affected property owners, state and local governments, commercial interests, and others,</p> <p style="text-align: center;">1</p>		

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	<p>and a 1945-46 compromise on the size of the refuge. Series consists of regional office correspondence with various state, local, and federal agencies, with proponents and opponents of the refuge, and with a variety of experts in the wildlife field; transcripts of Congressional and state hearings on the matter, and of meetings at all levels of government; memorandums; legislative bills; reports on the refuge, migrating birds, mosquito control, clams, and related matters, from both the regional office and outside sources; surveys, studies, maps, charts, and photographs of the refuge, as well as blueprints and topographical plans; and articles and newspaper clippings relating to the controversy over the refuge. Taken as a whole, these records contain evidential value in documenting how the Fish and Wildlife Service established a refuge, as well as historical value in the data on the Parker River Refuge, and on wildlife in general.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>(022-55A0166, A10601-602)</p>		
2.	<p><u>Biological Survey Correspondence Files, ca. 1931-38, 1 cu.ft.</u></p> <p>Letters, reports, memorandums, and other correspondence from New England and New York field offices of the Bureau of Biological Survey. Contains data on variety of research work, investigations, studies, and projects undertaken by the Survey itself, or under its auspices. Files generally relate to forestry, shellfish, and work with animals.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>(022-53-0017, A26996)</p>		
3.	<p><u>Activity Reports, ca. 1944-50, 4.3 cu.ft.</u></p> <p>Monthly, weekly, and daily reports of activities of regional inspectors, and other high-level</p>		

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	<p>personnel of the Fish and Wildlife Service. Although some of the information is routine in nature, these reports document agency projects, programs, and functions, at all levels of regional operations. Most of the reports pertain to individual activities; however, some pertain to specific offices, such as the Gloucester Fishery Station. Overall, these reports provide valuable evidential data on the day-to-day functioning of the Fish and Wildlife Service in this period.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>(022-53-0017, A26984-88)</p>		
4.	<p><u>Inspection Reports, ca. 1945-47, 2 in.</u></p> <p>Reports, arranged alphabetically by inspector, relating to potential federal, state, and private wildlife refuges, and how they might be developed; to fish hatcheries; and to the affects of dams and river basin work on flooding and fish. Included in the series are field surveys on specific sites within the region, as well as some photographs of potential and actual refuges.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>(022-53-0017, A26981)</p>		
5.	<p><u>CCC General Correspondence, ca. 1939-41, 8.5 cu.ft.</u></p> <p>Letters, memorandums, reports, maps, project files, photographs, station lists, and other correspondence relating to operations and functions of CCC camps located at wildlife refuges in the Northeast. The material is arranged haphazardly in several alphabetical subject runs, by Corps area within the Fish and Wildlife region, and in groupings with no discernable arrangement. The series is a mixture of valuable and routine records. The latter document normal housekeeping activities relating</p>		

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	<p>to the camps and include accident reports, data on repair, inventory, and inspection of equipment, vouchers and other routine budget information, surplus property reports, and routine personnel information. Also included among these routine records are reading files, and regional copies of letters, reports, and memorandums created in Washington. These records have no archival value. Intermixed with the routine material are records containing evidential information on the operation of the CCC camps and their relation to the Fish and Wildlife Service, as well as historical data on CCC camps, their functions and their relationship to other events in this pre-war period. Included among these records are narrative reports on specific camps, data on CCC projects, both those accomplished and those planned for the future, directories and station lists of the camps, and regional publications and policy files relating to CCC work with wildfowl and conservation. The series also contains real property disposal data and material on the closing down of camps. There is a great deal of correspondence on the planned use of some of the camps to house conscientious objectors after the declaration of war. This correspondence illustrates the inter-relationships among the Army, the CCC, and the Fish and Wildlife Service, and provides information on the use of the camps for defense training. Other records consist of narrative and statistical information on enrollees and the work they accomplished, with descriptions and photographs of a variety of CCC projects. All of these records provide valuable information on CCC activities in the Northeast.</p> <p>a. All substantive records and correspondence on CCC projects and activities, not to include those records described in "b" below.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>b. Routine records in the series consisting of accident reports, surplus property reports, data on repair, inventory, and inspection of equipment, and on routine personnel matters, vouchers and other routine budget information, reading files, and regional copies of</p>		

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6.	<p>publications created in Washington.</p> <p><u>Destroy</u> immediately upon approval of this schedule.</p> <p>(022-52-0047, A10597-600 022-53-0017, A26994-95, A26997-99)</p> <p><u>Fish and Wildlife General Correspondence, ca. 1934-48, 2.5 cu.ft.</u></p> <p>Letters, narrative reports, memorandums, project and progress reports, accounting files, and other correspondence relating to the operations of the Fish and Wildlife Service in the Northeast Region. (Records from the 1930's were created by the Bureau of Biological Survey, still under the Department of Agriculture, with regional headquarters at Atlanta.) The records are generally arranged in several alphabetical runs by refuge or installation, or by subject, but the order is not always exact, and folders with other types of information are intermingled. The series contains a mixture of routine and valuable materials. The routine records document the mundane, day-to-day housekeeping operations of the creating unit, and consist of such items as property inventories, data on motor vehicles and heavy equipment, vouchers, routine financial and personnel data, and similar materials. The archivally valuable records document the operations of individual wildlife refuges, research facilities, and other installations, by means of monthly and quarterly narrative reports, which often include photographs; program and project reports on specific research matters; and scientific data on wildfowl, plantings, fish, pesticides, soil conservation, wild animals, and similar matters. The refuges documented include the Back Bay Migratory Waterfowl Refuge in Pungo, VA, the Blackwater Migratory Bird Refuge in Cambridge, MD, the Biological Laboratory in Milford, CT, and numerous others all over the Northeast. There are certain items of special interest in the series. In a file on regional activities in the area of rodent control, mention is made of the application (in the late 1940's) of the "weed-killer 2-4-D" (Agent Orange) to portions of a corn field. Records from the Back</p>		

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	<p>Bay Refuge document conflicts with local authorities and landowners over additional land acquisition. There were also conflicts between fish hatcheries and the migratory bird refuges, because of birds ravaging the fish crop; many of the hatcheries were state-owned, and the files document these problems in federal-state relations. This series contains both evidential data on the organization and function of the Fish and Wildlife Service and its predecessor agencies, and informational data on migratory birds, refuges, pesticides, and related matters.</p> <p>a. All records except those concerned with routine matters, as listed in "b" below.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>b. Records concerned only with budget and financial matters, equipment, property inventories, vouchers, routine personnel matters, and similar records.</p> <p><u>Destroy</u> immediately upon approval of this schedule.</p> <p>(022-52-0047, A10595-96 022-53-0017, A27000)</p>		
7.	<p><u>Fish and Wildlife Routine Correspondence, ca. 1943-48, 1 cu.ft.</u></p> <p>Routine housekeeping records from the Boston regional office of the Fish and Wildlife Service, filed by subject, and with the designation "O" on each folder. These records document the day-to-day routine activities common to all offices. Topics covered include mail; personnel matters; forms; equipment and motor vehicles; requests for leaflets and for borrowing agency films; copies of federal laws and bills in Congress and of fishing industry newsletters; and copies of incoming and outgoing telegrams. The series includes a section on meetings, arranged alphabetically by state, but the material documents planning rather than the meetings themselves. Only one folder, labelled "Meetings-Z" contains interesting reports from meetings on</p>		

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	<p>fish culture. The remainder of the series has no archival value.</p> <p>a. Folder "Meetings-Z" containing reports relating to fish culture.</p> <p><u>Permanent.</u> Offer to NARA immediately upon approval of this schedule.</p> <p>b. All other records.</p> <p><u>Destroy</u> immediately upon approval of this schedule.</p> <p>(022-52-0047, A10596-97)</p>		
8.	<p><u>Fish and Wildlife Budget Data, ca. 1941-50, 7.6 cu.ft.</u></p> <p>Variety of budget and finance materials relating to Fish and Wildlife operations in the 1940's. Included are correspondence on salaries, funding, and expenditures; vouchers; disbursement records; reports on expendable property, arranged by state, and thereunder by installation; and monthly reports of field expenditures, arranged alphabetically by individual. The archival value of these records is minimal; there should be sufficient documentation of budget matters in the records of agency headquarters.</p> <p><u>Destroy</u> immediately upon approval of this schedule.</p> <p>(022-53-0017, A26981-84, A26989-92)</p>		