

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <b>NI-22-91-1</b>	DATE RECEIVED <b>7-31-91</b>
1 FROM (Agency or establishment) <b>U.S. Department of the Interior</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <b>U.S. Fish and Wildlife Service</b>		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION <b>Division of Program Plans</b>		DATE <b>11/29/91</b>	ARCHIVIST OF THE UNITED STATES <i>James E. Moore</i>
4 NAME OF PERSON WITH WHOM TO CONFER <b>Chief, Division of Refuges &amp; Wildlife</b>	5 TELEPHONE EXT. <b>703/358-1744</b>		
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE <b>7/9/91</b>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>James E. Pinkerton</i>	D. TITLE <b>Records Management Officer U.S. Fish and Wildlife Service</b>
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<u>Youth Conservation Corps Enrollee Records</u> Enrollee USDI application form and employment and training administration forms, personal and statistical information; and enrollee performance evaluation, maintained by participating U.S. Fish and Wildlife Service facilities. <u>Disposition:</u> Transfer to local Federal Records Center 30 days after separation of employee. Destroy <del>60</del> <b>7</b> years after enrollee employment is terminated.		
2.	<u>Youth Conservation Corps Enrollee Medical Records</u> USDI Medical history forms; accident, injury and treatment forms, parental permission portion of the USDI application forms. Maintained by the U.S. Fish & Wildlife Service. <u>Disposition:</u> Transfer to local Federal Records Center 30 days after separation of employee. Destroy <del>60</del> <b>40</b> years after enrollee employment is terminated.		

*OK per John Hunt 11-15-91*

*Copies sent to agency, NCF 12/5/91*