



**6251. Management Initiatives Tracking System.** An interactive, web-based database designed to monitor Interior-wide bureaus and office progress and performance. Additional features and capabilities are designed to reduce paperwork associated with monitoring these tasks. The system also contains copies of documentation of programs that have completed OMB's Program Assessment Rating Tool. These documents include that PART rating, supporting documentation, Recommendations, Action Plans, Milestones for completing those action plans, Status of mile stones, appeals, and final ratings.

Disposition: Temporary. Cut off after the President's Budget is published. Destroy 1 year after cut-off.

# SF 115 SUPPLEMENTARY COVER SHEET

## **SUMMARY:**

This Action establishes one new Office of the Secretary series entitled:

“Management Initiatives Tracking System”

## **Reason for submission:**

- (1) This action provides for the disposition or records maintained in the Management Initiatives Tracking System, a previously unscheduled system used for monitoring Interior-wide bureaus and office progress toward achieving performance.
- (2) This action also incorporates the series in to the numbering pattern of the Office of the Secretary’s new records schedule.