

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-048-09-3</i>	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date Received <i>12/27/08</i>	
FROM (Agency or establishment) Department of the Interior		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION National Business Center		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved or withdrawn" in column 10.	
3 MINOR SUBDIVISION DOI Library System			
4 NAME OF PERSON WITH WHOM TO CONFER Kashieka Ivey	4 TELEPHONE NUMBER 202 208 3697	DATE <i>18 Jan 11</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
5 AGENCY INFORMATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached or <input type="checkbox"/> has been requested			
DATE <i>10-2-08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Laura Boswell</i>		TITLE <i>Agency Records Officer</i>
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	7568 DOI Library System  [See Attached List of Records Descriptions and Requested Disposition Authority ]	N/A	

**7568 DOI Library System.** The system is to provide a record of all materials in the DOI Library collection, it allows the viewing of records for items via the Library's Internet website (<http://library.doi.gov>). The system consists of records of materials housed in the DOI Library collection. The records consist of titles, authors, subject headings, call numbers, and other bibliographic entries. The records are used by Library users to search for materials in the Library Collection.

**Disposition: TEMPORARY.** Retain in office until superseded or no longer needed for business purposes, then destroy/delete.