

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

Job Number

NI-48-11-4

Date Received

2/23/11

1 From (Agency or establishment)

Department of Interior

2 Major Subdivision

Office of the Secretary

3 Minor Subdivision

Acquisition and Property Management

4 Name of Person with whom to confer

Keith Holden

5 Telephone (include area code)

(202) 219-1563

Date

16 June 11

Archivist of the United States

[Signature]

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

Keith Holden

Title

OS Records Officer

Date (mm/dd/yyyy)

02/17/2011

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
7303	Suspension and Debarment Files	N/A	

7303 Suspension and Debarment Files. Files relating to individuals, businesses, or organizations that have been suspended, proposed for debarment, or debarred from Federal procurement and assistance programs, and individuals, businesses, or organizations that have been the subject of debarment or suspension action referral memorandum on which an official case file was opened but action has been declined. Files include copies of Inspector General action referral memorandums, and their attachments, Debarring and Suspending Official action notices, action scheduling correspondence by letter and email, tape recordings of presentations of matters in opposition, written case submissions, evidentiary documents presented for the record, fact finding hearing transcripts, action determinations, administrative agreements entered to resolve debarment and suspension cases, and other related documents

Disposition: Temporary Cut off when the period of debarment or voluntary exclusion expires, all provisions of the compliance agreement have been completed, or an action is otherwise concluded. Destroy 6 years and 3 months after cut-off