

Read NCD 119 Nov 80/44

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NC1-48-80-1

DATE RECEIVED

3-11-80

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

4-2-80 *Walter H. Stender*
Date *Acting* Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Interior

2. MAJOR SUBDIVISION

Office of the Secretary

3. MINOR SUBDIVISION

Office of Administrative Services

4. NAME OF PERSON WITH WHOM TO CONFER

Sally Brandt

5. TEL EXT.

202
343-6191

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 2/26/80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Sally Brandt</i>	E. TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Ocean Mining Administration</p> <p>The Ocean Mining Administration accumulates pertinent information for input into the State Department International Treaty Agreements.</p> <p>Although the Department of the Interior is not the office of record for treaties, the contents of the records are referred to occasionally while the treaty is still in existence.</p> <p>The records are Secret Security Classification.</p> <p>Papers accumulated by the Ocean Mining Administration as a result of meetings coordinating the Department of Interior input into State Department International Treaty Agreements. <i>4 cu. ft. - No further accumulation.</i></p> <p><i>Transfer to FRC upon approval of this SF 115, Destroy 1 year after termination of treaty, (Jan. 1984) in 1983.</i></p> <p><i>will be disposal date</i></p> <p><i>to agency per RTB, 1/3/80; to NNF + WNRC 1/5/80</i></p>		1 item

115-107 Closed out: 4-7-80: jz