INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-048-81-05

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This job was a one-time disposal request for records no longer being created. Disposal at the agency is assumed.

Date Reported: 5/11/2022
REQUEST FOR RECORD: DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
   Department of the Interior

2 MAJOR SUBDIVISION
   Office of the Secretary

3 MINOR SUBDIVISION
   Office of Information Resources Management

4 NAME OF PERSON WITH WHOM TO CONFER
   Sally Brandt

5 TEL. EXT
   343-6191

6 CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   □ A Request for immediate disposal.
   ☒ B Request for disposal after a specified period of time or request for permanent retention.

7. ITEM NO   8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)   9. SAMPLE OR JOB NO   10. ACTION TAKEN

   1 Personnel Research Records

   Records accumulated on applicants and employees of the Department on a project-by-project basis, used for research on personnel measurements & selected methods. (With Inclusive Dates or Retention Periods)

   Destroy 2 years after completion of the project.

Closed Out: 1-15-81