

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

RAW NO 4 2/27/81

LEAVE BLANK	
JOB NO	NC1-48-81-6
DATE RECEIVED	February 5, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>6-29-81</i>
	<i>Delores Way</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Interior

2 MAJOR SUBDIVISION
Office of the Secretary

3 MINOR SUBDIVISION
Division of Directives & Paperwork Mgt. (PIR)

4 NAME OF PERSON WITH WHOM TO CONFER
Sally Brandt

5 TEL EXT
202-343-6191

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <u>1/29/81</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Sally Brandt</i>	E. TITLE Records Management Officer
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Unfair Labor Practice Charges/Complaints - <i>All cases</i></p> <p>A. Cases selected by the Office of Personnel for their precedent setting values.</p> <p>Transfer to WRC 20 years after the case is closed, offer to Archives 30 years after the case is closed.</p> <p><i>RTB + SB 6/11/81</i></p> <p>B. Unselected cases.</p> <p>Transfer to ^{WNRC}WRC 5 years after the case is closed, destroy 10 years after the case is closed.</p> <p><i>15</i></p>		
2.	<p>Labor agreements - case files include negotiated grievance procedures.</p> <p>Transfer to ^{WNRC}WRC 3 years after the union loses recognition or the agreement terminates. Destroy 10 years after the union loses recognition or the agreement terminates.</p>		

to WNRC, NNF, agency - 7/6/81
Closed Out: 7-13-81: K.T.D.
Copy to WNRC, NNF on 7-13-81

2 items