

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

no 22 Jul 81/14

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Interior

2 MAJOR SUBDIVISION
Office of the Secretary

3 MINOR SUBDIVISION
Information Resources Management

4 NAME OF PERSON WITH WHOM TO CONFER
Sally Brandt

5 TEL EXT
343-6191

LEAVE BLANK

JOB NO
NC1-48-81-7

DATE RECEIVED
July 31, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

8-5-81 Edward Weeden
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE <u>7/10/81</u>	D SIGNATURE OF AGENCY REPRESENTATIVE <u>Sally Brandt</u>	E TITLE <u>Records Management Officer</u>
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>The following records were offered to NARS under Job NC3-48-80-3 and found to be disposable; the records are in Boxes 615, 651, and 1915, Accession 48-53-B-0005:</p> <p>War Relocation Authority accounting and appropriations records; a personnel management handbook of the War Relocation Authority; operation manual for the Wartime Civil Control Administration; Solid Fuels Administration records relating to employee termination of duty; and a list of "schedule numbers" (purpose unknown). None of these records has any further administrative value, and or any archival value.</p> <p>DESTROY IMMEDIATELY</p> <p>WNRC</p> <p>NOTE: Box 651 also contains some records which have been appraised as permanent under NC3-48-80-3. This box will be sent to NNFN by WNRC; NNFN will remove perm. records and destroy the remainder.</p>		<u>1 item</u>