

Request for Record Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To National Archives and Records Administration (NIR)
Washington, DC 20408

Job Number

NI-049-09-01

Date Received

1-5-2009

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

1 From (Agency or establishment)

U.S. Department of the Interior

2 Major Subdivision

Bureau of Land Management

3 Minor Subdivision

Fire and Aviation Directorate

4 Name of Person with whom to confer

Pamela S. Douglas

5 Telephone (include area code)

208-387-5483

Date

1-13-09

Archivist of the United States

Blaine Shorn

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

Title

Date (mm/dd/yyyy)

Michelle J. Thomas Bureau Records Administrator 12/30/08

7 Item Number

8 Description of Item and Proposed Disposition

9 GRS or Superseded Job Citation

10 Action taken (NARA Use Only)

1. Fire Equipment and Development Files (9216). Confidentiality: Record Category 3, Non-public. Exclusions; contracts and acquisition actions for equipment products - Schedule 3/3 and property inventory files - Schedule 4/5.

Records include equipment development projects for fire engines and pumpers, including construction drawings, electrical schematics, parts lists, assembly diagrams and operation manuals for BLM wildland fire engines, water tenders, slip-on pumper units and other related fire equipment.

Disposition: Records should be retained throughout the life cycle of the equipment and may be destroyed within four years after the equipment is taken out of service, sold or donated. Records for fire equipment reassigned to another BLM service area should be transferred with that equipment.

Records are maintained by the Fire and Aviation Directorate, Division of Fire Operations at the National Interagency Fire Center. Copies of records may be kept with contracting packages (Schedule 3/3) at the National Operations Center, and with property inventory files (Schedule 4/5) at the responsible property management office.

Schedule Options: Include as Schedule 18/32i.



National Archives and Records Administration

PACIFIC REGION
1000 COMMODORE DRIVE
SAN BRUNO, CALIFORNIA 94066-2350
www.archives.gov

Date: May 27, 2009
Appraiser: Kathleen Collins, NRHM
Agency: Bureau of Land Management
Subject: N1-049-09-01

INTRODUCTION

Schedule Overview

Fire Equipment and Development Files (9216). Proposed NEW Schedule item 18/32i.

Overall Recommendation

I recommend approval of the attached schedule.

APPRAISAL

Item(s): 18/32i: Fire Equipment and Development Files (9216).

Records include equipment development projects for fire engines and pumpers, including construction drawings, electrical schematics, parts lists, assembly diagrams and operation manuals for BLM wildland fire engines, water tenders, slip-on pumper units and other related fire equipment. **Some records are produced or stored in electronic formats (including Computer-Aided Design [CAD] or Portable Document Format [PDF]).**

Confidentiality: Record Category 3, non-public

Exclusion: contracts and acquisitions actions for equipment products – Schedule 3/3 and property inventory files – Schedule 4/5

Records should be retained throughout the life cycle of the equipment and may be destroyed within four years after the equipment is taken out of service, sold or donated. Records for fire equipment reassigned to another BLM service area should be transferred with that equipment.

Records are maintained by the Fire and Aviation Directorate, Division of Fire Operations at the National Interagency Fire Center (NIFC) in Boise, Idaho, an office that serves five DOI (BLM, NPS, USFWS, BIA) and USDA FS wildland fire-fighting agencies. Fire equipment designs are standardized to NIFC standards. A small volume of legacy records (paper) may be stored at BLM's state offices.

Copies of records may be kept with contracting packages (Schedule 3/3) at the National Operations Center (Denver, Colorado), and with Property inventory files (Schedule 4/5) at the responsible property management office.

Proposed Disposition: Temporary. Destroy within four years after the equipment is taken out of service, sold, or donated.

Appropriateness of Proposed Disposition: Appropriate

Appraisal Justification: Has little or no research value

Adequacy of Proposed Retention Period(s) for temporary records: Adequate from the standpoint of legal rights and accountability.

Media Neutrality: This new schedule item is media-neutral. [See 36 CFR Part 1228.24 (b) (3).] Currently, record copies of this item are wholly or partially stored in electronic formats. Legacy record copies may be paper copies. Schedule, once approved, will apply to all formats, including legacy paper copies in existence at that time.

Elizabeth Fret
for KATHLEEN COLLINS