


REQUEST FOR RECORDS DISPOSITION AUTHORITY		AVE BLANK (NARA use only)	
		JOB NUMBER <i>NI-049-09-07</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>9/11/09</i>	
1 FROM (Agency or establishment) U S Department of Interior		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Bureau of Land Management			
3 MINOR SUBDIVISION Renewable Resource and Planning Directorate			
4 NAME OF PERSON WITH WHOM TO CONFER Michelle F Thomas		5 TELEPHONE NUMBER (202) 912-7557	DATE <i>10/24/12</i>
		ARCHIVIST OF THE UNITED STATES 	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> X is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 9/4/09	SIGNATURE OF AGENCY REPRESENTATIVE <i>Michelle H. Thomas</i>		TITLE Bureau Records Administrator
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	Rangeland Administration System (RAS) (see attached sheets)		

Bureau of Land Management (BLM)
Renewable Resource and Planning Directorate
SF115 Attachment
N1-049-09-07

Reviewed April 9, 2012

Rangeland Administration System (RAS)

Description of System:

The Rangeland Administration System (RAS) provides grazing administrative support and management reports for the BLM and the public. RAS is an electronic database which serves as an electronic calendar for issuance of approximately 18,000 applications and 2,400 grazing authorizations (Permits, Leases, and Exchange-of-Use Agreements) per year. The system provides access to the public online (<http://www.blm.gov/ras/>) and creates approximately 30,000 grazing bills per year. BLM uses RAS to provide distribution information to the Collections and Billings System (CBS) for tracking, collecting, and distributing grazing receipts. Additionally, the system maintains electronic files about allotments, authorizations, and grazing bill history.

Reports generated in RAS primarily contain two types of information, allotment information and operator information. Metadata regarding allotments includes allotment identification, size, amount of private, state and public land administered, amount of forage use authorized, both active and suspended, for all operators using the allotment, proportion of forage in the allotment produced on public land, existence of an allotment management plan and identification of the grazing operator(s). Metadata regarding operators includes authorization number, name, address and date the authorization was issued, including expiration date, allotments used by operator, kind and number of livestock, and period of use and forage amount authorized for use by the operator. The public website for RAS allows users to generate a variety of on-demand reports, including Allotment Information, Allotment Master, Authorized Use by Allotment, Operator Information, Permits Schedule Information, and Public Land Statistics.

1.a. Master File. The Rangeland Administration System (RAS) provides online public access to grazing allotment and operator information for Federal lands in the Public Land States of the Western United States. The system serves as an electronic calendar for issuance of applications and grazing authorizations (Permits, Leases, and Exchange-of-Use Agreements), grazing bills, and reports about allotments, authorizations, and grazing bill history.

Disposition: **PERMANENT**

Transfer a copy of the master file to NARA upon approval of this schedule, along with the technical documentation, in accordance with 36 CFR 1235 44-50. Thereafter, transfer a copy every 5 years, along with the current technical documentation.