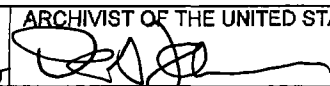
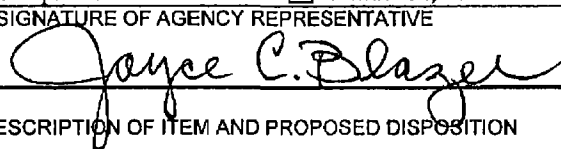


<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		<b>LEAVE BLANK (NARA use only)</b>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		JOB NUMBER N1-49-10-1	
1 FROM (Agency or establishment) Department of the Interior		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2 MAJOR SUBDIVISION Bureau of Land Management			
3 MINOR SUBDIVISION  Fire and Aviation Directorate			
4. NAME OF PERSON WITH WHOM TO CONFER Joyce C. Blazer	5 TELEPHONE NUMBER 202 912-7557	DATE 4/20/12	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 8/2/12	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Bureau Records Administrator
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
(See below)	<b>Joint Fire Science Grant Case Files. BLM 1220/18/32/i [9270].</b> Records documenting the DOI Joint Fire Science grant program, administered by the BLM - NIFC. Typical case files include but are not limited to. incoming and outgoing correspondence and memoranda, research proposals and projects for fire- and fuels-related research. Confidentiality: Record Category 3, Non-public; Privacy Act Systems Interior/LLM-31, BLM-35. Exclusions: grant-funded final reports, contracts and acquisition actions for equipment products A(Schedule 3/3) and property inventory files (Schedule 4/5) Authority: Department of the Interior and Related Agencies Appropriations Act 1998. Location: National Interagency Fire Center (NIFC), Boise, Idaho.  <u>Media Neutral</u> : Unless noted otherwise, the records dispositions contained in this schedule are independent of the format of the records, the records scheduled in this schedule are media-neutral  SEE ATTACHED CONTINUATION SHEETS.	New item	

N1-049-10-1 CONTINUATION

**Item 1.**

**32/i (1) Funded Proposals** These records reflect a complete history of each funded proposal from the date a proposal is funded until the research is complete and a final report is received by the program office. Funded proposal files consist of the proposal describing the research being conducted, peer review comments, correspondence relevant to the proposal, and the final report. Some of the documentation is derived from the Joint Fire Science Program grant-tracking database (item 3 below). A typical research proposal project lasts 3 to 5 years. Grants are funded from between \$25,000 up to \$500,000. This program is funded by DOI and USDA Forest Service.

**Item 1a.**

**BLM 1220/18/32/i (1)(a).** Final reports provided by the grantee, for significant funded projects as selected by JFSP managers using one or more of the following criteria:

- Observational data of ongoing value,
- Information that pertains to the development or modification of special equipment or modeling processes that have ongoing value,
- Information that documents criteria, methods, and materials used for electronic tools, instrumentation, and computer applications where this information may inform and guide future science projects,
- Information gathered or produced, that is unique or irreplaceable;
- Research that results in significantly altered basic assumptions or approaches taken by the wildland fire and restoration community,
- Information that support decisions and actions that have a substantial impact on important public policy or private sector decisions;
- Research that is the subject of widespread national or international media attention and/or that results in significant social, political, or scientific controversy, or is the subject of extensive Congressional, DOI, or other government agency scrutiny or investigation

**PERMANENT.** Cut off at end the fiscal year in which the project closes.

Hardcopy Records Transfer paper reports to the Federal Records Center one year after cutoff or when no longer needed locally, whichever is later. Offer to the National Archives twenty-five years after cut-off.

Electronic Records Transfer electronic files (along with a public-use copy) to the National Archives immediately for records on hand and at three year intervals under the instructions in 36 CFR 1235.44-50, or whichever transfer guidance is in place at the time of the transfer.

**Item 1b.**

**BLM 1220/18/32/i (1)(b):** All other final reports

**TEMPORARY.** Cut off at end the fiscal year in which the project closes. Destroy 6 years after cutoff.

**Item 2.**

**BLM 1220/18/32/i (2).** Funded Grant Case Files. Files documenting the history of each funded proposal from the date a proposal is made until the research is completed and a final report/product is received by the program office. Funded proposal files consist of the proposal describing the research being conducted, peer review comments, and correspondence relevant to the proposal. Files do not include Final Reports/Products. Some of the documentation is derived from the Joint Fire Science Program Grant

Tracking Database (Item 4 below) A typical research proposal lasts from 3 to 5 years. Grants are funded from between \$25,000 to \$500,000 The program is funded by the Department of the Interior and the U S Department of Agriculture, U S. Forest Service.

**TEMPORARY.** Cut off case file at end the fiscal year in which the project closes. Destroy 6 years after cutoff

**Item 3.**

~~BLM 1220/18/32/i (3) **Unfunded grant proposals.** These records are proposals that are received under the request for announcement that are not selected for funding. Unfunded proposal files consist of the proposal describing the research proposed and a peer review with comments~~

~~**TEMPORARY.** Cut off the end of the FY in which request for announcement has closed Destroy when 3 years old (GRS 3/13)~~

**Item 4.**

**BLM 1220/18/32/i (4) Joint Fire Science Program grant-tracking database master data file.**

The data in the tracking database date from 1998 to the present and include the initial proposal explaining the research project (received via an on-line application hosted on the BLM JFSP website) with applicant contact information The database is used by the grant program office to track and query project information and allows the JFSP Governing Board access to all JFSP project information Data includes external peer review of proposals, correspondence applicable to the proposals, funding decisions; and annual progress reports. One record is created for each project.

**TEMPORARY.** Destroy/delete data when no longer needed for agency business.