

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-49-90-8

DATE RECEIVED

5/22/90

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT (BLM)

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION
INFORMATION RESOURCES MANAGEMENT DIVISION

3. MINOR SUBDIVISION
RECORDS AND INFORMATION SECURITY BRANCH

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

DONNA THURBER

653-8853

11/18/91

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

| | | |
|---------------------------|---|---|
| B. DATE <i>5/17/90</i> | C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Rose M. Cummins</i> | D. TITLE ROSE MARIE CUMMINS BLM Records Officer |
|---------------------------|---|---|

| ITEM NO. | 8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i> | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARS USE ONLY) |
|----------|--|-----------------------------------|----------------------------------|
| | GRS & BLM COMBINED RECORDS SCHEDULES, SCHEDULE 6 - ACCOUNTABLE OFFICERS ACCOUNTS, ITEMS 22, 23, 24, 21, DATED APRIL 25, 1990 | See Atch Schedule | |

Copy sent to agency 11/20/91

GRS & BLM Combined Records Schedules
Schedule 6 - Accountable Officers Accounts

| Item No. | Series Description | Location | | | | | Disposition Authority |
|----------|---|--------------|--------------|--------------|--------------|--------------|--|
| | | WO | SC | SO | DO | RA | |
| 1 | a. (2) Revenue receipts pertaining to Alaska lands withdrawn for Native selection. | | | | | | CANCEL NC1-49-85-2, 6/1a(2). This item now covered by GRS 6/1a. |
| 19-20 | {Reserved} | | | | | | |
| 21 | Tort Claims | | | | | | CANCEL NC1-49-85-2, 6/21a and b. This item now covered by GRS 6/10. |
| 22 | ACCOUNTABLE OFFICERS ACCOUNTS WORKING FILES, BACKGROUND MATERIALS, AND REFERENCES NOT DESCRIBED ELSEWHERE. Working copies of official documents; notes, drafts, preliminary or interim data used to prepare final documents; and other workpapers and non-record copies of documents related to accountable officers accounts that are not described elsewhere. | x | x | x | x | x | TEMPORARY. Destroy when superseded, obsolete, or no longer needed for administrative or reference purposes. NARA Job: <u>UNS</u> |
| 23 | ACCOUNTABLE OFFICERS ACCOUNTS MICROFORM FILES [1300]. Includes masters, duplicates, security film, and related microform finding aids. | x | x | x | x | x | TEMPORARY. Destroy when superseded, obsolete, or no longer needed for duplicating, security, or other administrative or reference purposes. NARA Job: <u>UNS</u> |
| 24 | ACCOUNTABLE OFFICERS ACCOUNTS ELECTRONIC FILES. | - | - | - | - | - | Records described in this Schedule are authorized for disposal in both hard copy and electronic form under GRS and BLM Schedules 20 and 23. |

draft

Revised April 25, 1990