## ACHIVIST OF THE UNITED ## ACHIVIST ON HERCORDS DISPOSITION AUTHORITY ## (See Instructions on reverse) To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 1. FROM (Agency or establishment) Bureau of Land Management 2. MAJOR SUBDIVISION Bureau of Land Management 3. MINOR SUBDIVISION 4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE Wendy W. Spencer 303-236-6642 6. AGENCY CERTIFICATION ACENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its recand that the records proposed for disposal on the attached 1 page(s) are not now needed for the busiof this agency or will not be needed after the retention periods specified; and that written concurrence the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Fed Agencies, X						, ,	A _		4	
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2. MAJOR SUBDIVISION In accordance with the provisions of U.S.C. 3303a the disposition requeincluding amendments, is approved except for items that may be marked "disposition of prived" or "withdrawn" in column 4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE Wendy W. Spencer 303-236-6642 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its recand that the records proposed for disposal on the attached 1 page(s) are not now needed for the busiof this agency or will not be needed after the retention periods specified; and that written concurrence to the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Fed Agencies, X is not required; is attached; or has been requested. DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE 10/02/98 Bureau Records Officer 7. B. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION SUPERSEDED JOB CITATION USE CONTINUES OF TAKEN NO.				ent)			N	OTIFICATION TO	AGENCY	
3. MINOR SUBDIVISION 4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE Wendy W. Spencer 303–236–6642 DATE ARCHVIST OF THE UNITED Contains the disposition requested Contains the disposition of its rectand that the records proposed for disposal on the attached 1 page(s) are not now needed for the bust of this agency or will not be needed after the retention periods specified; and that written concurrence if the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Fed Agencies, X	0.144			agement			In acc	cordance with the n	covisions of 44	
3. MINOR SUBDIVISION for items that may be marked "disposition of approved" or "withdrawn" in column in the approved of the disposition of its rectangled and that the records proposed for disposal on the attached 1 page(s) are not now needed for the busion of this agency or will not be needed after the retention periods specified; and that written concurrence of the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Fed Agencies, X is not required; is attached; or has been requested. DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE 10/02/98 Manual Manual PROPOSED DISPOSITION SUPERSEDED JOB CITATION JOB CIT	2. MAJ	JOH SUBL	DIVISION				U.S.C	C. 3303a the dispos	ition request,	
Wendy W. Spencer 303-236-6642 6-22-00 6-AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its recand that the records proposed for disposal on the attached 1 page(s) are not now needed for the busing of this agency or will not be needed after the retention periods specified; and that written concurrence in the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Fed Agencies, X is not required; is attached; or has been requested. DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE 10/02/98 Whole Wall 10/02/98 Bureau Records Officer TITLE 10/02/98 Bureau Records Officer 10/04/98	3. MIN	OR SUBD	IVISION				for ite	ems that may be mark	ed "disposition	
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10/02/98 Whole Warmen Bureau Records Officer 7. ITEM NO. 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION SUPERSEDED JOB CITATION USE CO.	I here and the of thi the G Agen	eby certify that the real sagency General Ancies,	y that I am aut ecords propose or will not be eccounting Off	ed for disposal or e needed after th fice, under the p	n the attached e retention perion provisions of Title	page(ods specifies 8 of the	s) are no ied; and GAO M	ot now needed fo that written con Ianual for Guida	or the business currence from	
7. TEM 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION SUPERSEDED TAKEN NO. JOB CITATION USE CO.	DATE		SIGNATURE	OF AGENCY REP	RESENTATIVE	TITLE	_			
NO. 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION SUPERSEDED TAKEN USE OF TAKEN U	10/0	02/98	Mend	g Wspa	men	Burea	u Reco	rds Officer		
Mineral Lease Sale Files - nominations not accepted. none.	ITEM	8. [DESCRIPTION	OF ITEM AND PRO	OPOSED DISPOS	ITION		SUPERSEDED	10. ACTION TAKEN (NARA USE ONLY)	
	/24c	Miner	al Lease Sa	le Files - nor	minations not	accepted	. no	one.		

SENT TO AGENT NUMB, NWT NEW TO NEW TO

Item	Rec	ord Series Description	Disposition Authority		
Item 24	plan sales thro 3420 Publ prop cate	NERAL LEASE SALE FILES [3000]. Documenting the ming, conduct, and evaluation of competitive mineral lease is and providing a history of each sale from tract selection ugh bid acceptance or rejection. Authority: 43 CFR 3120, 3220, 0, 3515, 3525, 3535, 3545, 3555, 3564, 3574. Confidentiality: hic record category 1, except some files may contain prietary-confidential information which is non-public record gory 3; Privacy Act System Interior/LLM-3. Vital: Rights and rests records. Location: SO. Exclusions: Documentation re.			
	(Sch	roved competitive leases which is filed in each lease case file nedule 4/27-30) and video recordings used to verify oral bids in event of discrepancies (Schedule 21/20).			
	a b.	Reserved			
	C.	Nominations not Accepted. Nominations for parcels unavailable for leasing (i.e., closed to leasing, no minerals available, in an existing lease, etc.). Files will include copies of nomination and/or agency response. Responses may be in the form of telephone record(s) or letter(s). In cases where a nomination includes both parcels accepted and parcels not accepted, file records in the Mineral Lease Sale History Case File and follow disposition (item a).	TEMPORARY. Destroy when records are 6 months old or when no longer needed for reference, whichever is longer. Pending NARA Job N1-49-98-##, 4/24c		
	d.	Electronic Versions of Mineral Lease Sale Records Created by Electronic Mail and Wordprocessing Applications.	TEMPORARY. Delete when file copy is generated and added to a recordkeeping system or when no longer needed for reference or updating. Pending NARA Job N1-49-98-##, 4/24d		