

Request for Records Disposition Authority

Records Schedule Number DAA-0057-2013-0002

Schedule Status Approved

Agency or Establishment U.S. Geological Survey

Record Group / Scheduling Group Records of the U.S. Geological Survey

Records Schedule applies to Agency-wide

Schedule Subject High Resolution Ortho Imagery

Internal agency concurrences will be provided No

Background Information The USGS and the National Geospatial-Intelligence Agency (NGA) acquire high resolution orthoimagery for the major metropolitan areas, and state capitals of the United States primarily to support Homeland Security and Emergency Response. Originally called 133 Urban Areas, the High Resolution Orthoimagery collection has been acquired by the USGS through contracts, partnerships with other Federal, state, tribal, or regional agencies, and direct purchases from private industry vendors. Since data comes from a variety of sources, the resolution, area of coverage, file size, and projection will vary by dataset. The USGS EROS Center in Sioux Falls, SD, manages and distributes this orthoimagery, which includes black-and-white, natural color, color infrared, and color near-infrared.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0057-2013-0002

Sequence Number

1	High Resolution Ortho (HRO) Imagery Disposition Authority Number: DAA-0057-2013-0002-0001
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Records Schedule Items

Sequence Number						
1	<p>High Resolution Ortho (HRO) Imagery</p> <p>Disposition Authority Number DAA-0057-2013-0002-0001</p> <p>Includes USGS-generated as well as acquired high resolution orthoimagery covering the major metropolitan areas and state capitals in the United States. The imagery is used as a base layer for updating or deriving additional geographic information, such as transportation networks, hydrographic features, elevation, and land cover and is updated approximately every three years over each geographic area. The resolution of the orthoimagery is 0.3 meters to 0.75 meters, depending on the source imagery. The imagery is available as Universal Transverse Mercator (UTM), State Plane or non-standard State Plane projection. Data are stored in GeoTIFF format. NOTE: Excludes HRO imagery that contains access and distribution restrictions. Such imagery is not to be transferred to NARA until the access and distribution restrictions are completely lifted and they are fully available and usable by all researchers.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation This information is only collected in electronic form.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1703-07</td> <td>High Resolution Ortho (HRO) Film Imagery</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>If this item has multiple sections, indicate here records to which this section apply Electronic Records</p> <p>Cutoff Instruction Cutoff records when the most current images are replaced by new imagery that is created for the same (or greater) geographic area coverage.</p>		Manual Citation	Manual Title	1703-07	High Resolution Ortho (HRO) Film Imagery
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1703-07	High Resolution Ortho (HRO) Film Imagery					

Transfer to the National Archives for Accessioning As jointly agreed to between the U.S. Geological Survey and the National Archives and Records Administration, as specified in NARA standards applicable at the time of transfer.

Additional Information

First year of records accumulation 2001

What will be the date span of the initial transfer of records to the National Archives? From 2001 To 2001

How frequently will your agency transfer these records to the National Archives? Unknown
As jointly agreed to between the U.S. Geological Survey and the National Archives and Records Administration.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	200 TB	50 TB
Paper		
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
11/15/2013	Certify	Christina Bartlett	USGS Records Officer	Administration and Enterprise Information - Information and Investment Management
04/08/2014	Return for Revision	Mark Ferguson	Appraiser	National Archives and Records Administration - Records Management Services
10/27/2014	Submit For Certification	Christina Bartlett	USGS Records Officer	Administration and Enterprise Information - Information and Investment Management
10/27/2014	Certify	Christina Bartlett	USGS Records Officer	Administration and Enterprise Information - Information and Investment Management
10/28/2014	Submit for Concurrence	Mark Ferguson	Appraiser	National Archives and Records Administration - Records Management Services
10/30/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
10/30/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
11/04/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist