REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of the Interior
2. MAJOR SUBDIVISION
U.S. Geological Survey
3. MINOR SUBDIVISION
Geospatial Information Office

4. NAME OF PERSON WITH WHOM TO CONFER
Lloyd Woosley or Carol Wippich

5. TELEPHONE
Lloyd-703-648-5028
Carol-703-648-7109

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[ ] is not required; [ ] is attached; or [ ] has been requested.

DATE 9/13/06
SIGNATURE OF AGENCY REPRESENTATIVE
Camilo J. Henige
TITLE USGS Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
See Attached.

9. GRS OR SUPERSEDED

10. ACTION TAKEN (NARA USE ONLY)

LEAVE BLANK (NARA use only)

JOB NUMBER 01-057-06-1
DATE RECEIVED 9-18-2006

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE 7/15/07
ARCHIVIST OF THE UNITED STATES

Acrobat Standard Form 115 (REV. 115-109) (REV. 3-91)
NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115
Prescribed by NARA
36 CFR 1228
<table>
<thead>
<tr>
<th>ITEM NUMBER</th>
<th>DESCRIPTION OF RECORD</th>
<th>DISPOSAL INSTRUCTIONS</th>
<th>DISPOSAL AUTHORITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1400-10n</td>
<td>Technical Memoranda. Technical memoranda issued by the Office of Surface Water that provide national guidance on the collection, processing, interpretation, and publication of surface-water data.</td>
<td>Review every 3 years and destroy records that are superseded, obsolete, or no longer needed.</td>
<td>NEW ITEM</td>
</tr>
<tr>
<td>1400-20f(4)</td>
<td>Primary Computations of Water Level (unit values stored in NWIS or unit values retrievable from original source material 1400-20f(4))</td>
<td>Destroy one year after the data have been published.</td>
<td>Change to description</td>
</tr>
<tr>
<td>1400-20f(5)</td>
<td>Primary Computations of Water Level (unit values not stored in NWIS or are not retrievable from original source material 1400-20f(5))</td>
<td>Transfer to FRC after active reference ceases. Destroy 100 years after transfer.</td>
<td>New Item</td>
</tr>
<tr>
<td>1400-20k</td>
<td>Meter Calibration Records. Notebooks or other records documenting the calibration of field and laboratory instruments used to collect ground-water data.</td>
<td>Cutoff when notebook is full or when meter is taken out of service. Transfer records to FRC after active reference ceases. Destroy 100 years after transfer.</td>
<td>New Item</td>
</tr>
<tr>
<td>1400-201</td>
<td>Technical Memoranda. Technical memoranda issued by the Office of Ground Water that provide national guidance on the collection, processing, interpretation, and publication of ground-water data.</td>
<td>Review every 3 years and destroy records that are superseded, obsolete, or no longer needed.</td>
<td>New Item</td>
</tr>
</tbody>
</table>

WATER QUALITY AND OTHER ENVIRONMENTAL MEDIA
1400-30f(4)  Primary Computations (unit values stored in NWIS or unit values retrievable from original source material 1400-30f(1)). Computer printouts of unit values from NWIS at each recording interval.

1400-30f(5)  Primary Computations (unit values not stored in NWIS or are not retrievable from original source material 1400-30f(1)). Computer printouts of unit values at each recording interval.

1400-30m  Technical Memoranda. Technical memoranda issued by the Office of Water Quality that provide national guidance on the collection, processing, interpretation, and publication of water-quality data.

1400-311  Technical Memoranda. Technical memoranda issued by the NWQL that provide national guidance on the shipping, processing, and laboratory analysis of samples.

1400-40k  Technical Memoranda. Technical memoranda issued by the Office of Surface Water that provide national guidance on the collection, processing, interpretation, and publication of sediment data.

1400-501  Technical Memoranda. Technical memoranda issued by the Office of Water Quality that provide national guidance on the collection, processing, interpretation, and publication of biological data.

LABORATORY RECORDS

1400-311  Technical Memoranda. Technical memoranda issued by the NWQL that provide national guidance on the shipping, processing, and laboratory analysis of samples.

SEDIMENT RECORDS

1400-40k  Technical Memoranda. Technical memoranda issued by the Office of Surface Water that provide national guidance on the collection, processing, interpretation, and publication of sediment data.

Biological Records

1400-501  Technical Memoranda. Technical memoranda issued by the Office of Water Quality that provide national guidance on the collection, processing, interpretation, and publication of biological data.

Stream-Channel and Geomorphology Records
1400-60j  **Technical Memoranda.** Technical memoranda issued by national discipline offices that provide guidance on the collection, processing, interpretation, and publication of stream-channel and geomorphology data.  Review every 3 years and destroy records that are superseded, obsolete, or no longer needed.

### WATER USE

1400-70o  **Technical Memoranda.** Technical memoranda issued by national discipline offices that provide guidance on the collection, processing, interpretation, and publication of water-use data.  Review every 3 years and destroy records that are superseded, obsolete, or no longer needed.

### Miscellaneous Hydrologic Records

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>1400-80c(4)</td>
<td><strong>Primary Computations (unit values stored in NWIS or unit values retrieved from original source material 1400-80c(1)).</strong> Computer printouts of unit values from NWIS at each recording interval.</td>
<td>Destroy one year after the data have been published. Change to description.</td>
</tr>
<tr>
<td>1400-80c(5)</td>
<td><strong>Primary Computations (unit values not stored in NWIS or are not retrievable from original source material 1400-80c(1)).</strong> Computer printouts of unit values at each recording interval.</td>
<td>Transfer to PRC after active reference ceases. Destroy 100 years after transfer. New Item</td>
</tr>
<tr>
<td>1400-80f</td>
<td><strong>Technical Memoranda.</strong> Technical memoranda issued by national discipline offices that provide guidance on the collection, processing, interpretation, and publication of miscellaneous hydrologic data.</td>
<td>Review every 3 years and destroy records that are superseded, obsolete, or no longer needed. New Item</td>
</tr>
<tr>
<td>1400-86</td>
<td><strong>Delaware River Master Historical Records.</strong> Includes any documents or records that relate to: 1) the establishment of the office, such as Supreme Court transcripts and decrees; 2) later state petition court records and decrees; 3) maps or other records used in court room presentations; 4) records on the appointment of the office to administer the provisions of the decree; and 5) copies of periodic reports to the U.S. Supreme Court.</td>
<td>PERMANENT. Cut off at the end of the fiscal year or if accumulation is limited; cutoff every 20 years. Transfer to NARA 30 years after cutoff. New Item</td>
</tr>
</tbody>
</table>