

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-57-89-7

DATE RECEIVED

8/28/89

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1 FROM (Agency or establishment)
Department of the Interior

2 MAJOR SUBDIVISION
U.S. Geological Survey

3 MINOR SUBDIVISION
Geologic Division

4 NAME OF PERSON WITH WHOM TO CONFER
Geraldine A. Wilson

5 TELEPHONE EXT
FTS 959-7309
(703)648-7309

DATE

3/12/90

ARCHIVIST OF THE UNITED STATES

[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 11 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE <i>8/11/89</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Geraldine A. Wilson</i>	D. TITLE Paperwork Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-60	<p>This SF 115 provides disposition instructions for seismic records created and received by the Geologic Division of the U.S. Geological Survey. The records described herein are those created/maintained by the Branch of Seismology and the Branch of Engineering Seismology and Geology, Western Region, Menlo Park, California.</p> <p><u>Data From the Permanent California Network</u></p> <p>Analog seismic data recorded at permanent stations in California since 1966. Earliest data recorded only on 16mm film. From 1968 to 1985, all data recorded on 16mm film and on magnetic tape. From 1985, all data recorded on magnetic tape with data also recorded on film only for selected stations.</p> <p>Number of stations - Northern California: 512; Southern California: 230</p>		
<p>NOTE: ALL MODIFICATIONS AND REVISIONS TO THIS PROPOSED SCHEDULE HAVE BEEN APPROVED BY THE FOLLOWING:</p> <p>1. AGENCY RECORDS OFFICER <i>Geraldine A. Wilson</i> DATE <i>2/20/90</i></p> <p>2. NARA APPRAISAL ARCHIVIST <i>Jimmy A. Harrison</i> DATE <i>2/13/90</i></p>			

41 items

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO

11-57-89-7

PAGE

2 of 11

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-60 (cont'd.)	<p>a. <u>Seismic Data Recorded on 16mm Photographic Film</u></p> <p>(1) Film for the period 1966-1968; Quantity: approx. 4,000 rolls</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>(2) Film for the period 1968 to date. Quantity: approx. 30,000 rolls; rate of accumulation: approx. 600 rolls per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>b. <u>Seismic Data Recorded in Analog Form on Magnetic Tape</u></p> <p>(1) Original Complete Analog Recordings</p> <p>REUSE after creation and verification of dubbed analog tapes.</p> <p>(2) Dubbed Analog Recordings for Events of Magnitude ≥ 2.5. Quantity: approx. 1,500 tapes; rate of accumulation: approx. 100 tapes per yr.</p> <p>DESTROY WHEN NO LONGER NEEDED BY USGS FOR SCIENTIFIC RESEARCH PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>(3) Daily Logs. Quantity: approx. 10,000; rate of accumulation: approx. 5 sheets per day. <i>bw</i></p> <p>DESTROY WHEN RELATED ANALOG TAPES ARE DESTROYED PERMANENT. Transfer to the National Archives with related dubbed tapes.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

HI-57-89-7

PAGE

3 OF 11

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-60 (cont'd.)	<p>c. <u>Seismic Data Resulting from California Institute of Technology-USGS Processing System (CUSP)</u></p> <p>(1) Computed magnitude, onset, frequency for events of magnitude ≥ 2.5</p> <p>(a) Data Recorded on Magnetic Tape</p> <p>REUSE after publication of catalog.</p> <p>(b) Hard Copy Catalog Published Quarterly</p> <p>PERMANENT. Designate 1 copy for transfer to NARA. Accomplish transfer in 1 year blocks.</p> <p>(2) Digitized Data for Events of Magnitude ≥ 2.5. Data recorded on 9 track tapes at 6250 bpi; Quantity to date: approx 1,600 tapes; rate of accumulation: approx. 200 tapes per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency. NOTE: The records will be transferred in a format and on a medium acceptable*(cont.)</p>		
1900-61	<p><u>Data From the Alaska Seismic Network</u></p> <p>Seismic signals from 50 stations are recorded on film and on analog tape. Dubbed analog tapes are created for events of magnitude ≥ 2.5. Also, signals for events of magnitude ≥ 2.5 are processed resulting in the production of digitized data tapes for these events. Data has been recorded since 1971 on film and tapes.</p> <p>a. <u>16mm Photographic Film</u>. Quantity to date: approx. 1,000 rolls; rate of accumulation: approx. 180 rolls per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>* (item 1900-60c(2), continued) to NARA at the time of transfer to NARA's legal custody.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO

11-57-84-7

PAGE

4 OF 11

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-61 (cont'd.)	<p>b. <u>Analog Tapes</u></p> <p>(1) Original Analog Recordings</p> <p>REUSE after verification of dubbed analog tapes</p> <p>(2) Dubbed Analog Record for Events of Magnitude ≥ 2.5. Quantity to date: approx. 200 tapes; rate of accumulation: approx. 40 tapes per year.</p> <p>DESTROY WHEN NO LONGER NEEDED BY USGS FOR SCIENTIFIC RESEARCH PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>(3) Daily Logs. Quantity to date: approx. 4,000; rate of accumulation: approx. 1 sheet per day.</p> <p>DESTROY WHEN RELATED ANALOG TAPES ARE DESTROYED PERMANENT. Transfer to National Archives with related dubbed tapes. <i>pw</i></p> <p>c. <u>Processed Seismic Data</u></p> <p>(1) Computed magnitude, onset, frequency for events of magnitude ≥ 2.5</p> <p>(a) Data Recorded on Magnetic Tape</p> <p>REUSE after publication of catalog.</p> <p>(b) Hard Copy Catalog Published Quarterly</p> <p>PERMANENT. Designate 1 copy for transfer to NARA. Accomplish transfer in 1 year blocks.</p> <p>(2) Digitized Data For Events of Magnitude ≥ 2.5. Data recorded on 9 track tapes at 6250 bpi; Quantity to date: approx. 20 tapes; rate of accumulation: approx. 50 tapes per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency. <i>pw</i></p> <p>Note: The records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

11-57-89-7

PAGE

5 of 11

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-62	<p><u>Data From the Hawaiian Seismic Network</u></p> <p>Seismic signals from 80 stations are recorded on film and on analog tape. Dubbed analog tapes are created for events of magnitude ≥ 2.5. Also signals for events of magnitude ≥ 2.5 are processed via the CUSP system, resulting in the production of digitized data tapes for these events. Data has been recorded since 1971.</p> <p>a. <u>16mm Photographic Film.</u> Quantity to date: approx. 8,000 rolls; rate of accumulation: approx. 700 per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>b. <u>Analog Tapes.</u></p> <p>(1) Original Analog Record</p> <p>REUSE after verification of dubbed analog tapes.</p> <p>(2) Dubbed Analog Record for Events of Magnitude ≥ 2.5. Quantity to date: approx. 300 tapes; rate of accumulation: approx. 50 tapes per year. <i>bw</i></p> <p>DESTROY WHEN NO LONGER NEEDED BY USGS FOR SCIENTIFIC RESEARCH PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>(3) Daily Logs. Quantity to date: approx. 4,000; rate of accumulation: approx. 1 sheet per day. <i>fw</i></p> <p>DESTROY WHEN RELATED ANALOG TAPES ARE DESTROYED PERMANENT. Transfer to National Archives with related dubbed tapes.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO

N1-57-89-7

PAGE

6 OF 11

7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-62 (cont'd.)	<p>c. <u>Seismic Data Resulting from CUSP Processing</u></p> <p>(1) Computed magnitude, onset, frequency for events of magnitude ≥ 2.5</p> <p>(a) Data Recorded on Magnetic Tape</p> <p>REUSE after publication of catalog.</p> <p>(b) Hard Copy Catalog Published Quarterly</p> <p>PERMANENT. Designate 1 copy for transfer to NARA - transfer in 1 year blocks.</p> <p>(2) Digitized Data for Events of Magnitude ≥ 2.5. Data recorded on 9 track tapes at 6250 bpi; Quantity to date: approx. 400 tapes; rate of accumulation: approx. 1 digital tape per week.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency *</p>		
1900-63	<p><u>Data From the Yellowstone Network</u></p> <p>Seismic signals from 16 stations are recorded on film and analog tape since 1975. Dubbed analog tapes are created for events of magnitude ≥ 2.5. From 1984, data recorded under contract by University of Utah.</p> <p>a. <u>16mm Photographic Film</u>. Quantity to 1984: approx. 800 rolls; rate of accumulation: 0.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p>		
	<p>*NOTE: The records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO

11-57-89-7

PAGE

7 OF 11

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-63 (cont'd.)	<p>b. <u>Analog Tapes</u></p> <p>Dubbed Analog Recordings for Events of Magnitude ≥ 2.5. Quantity to date: approx. 100 rolls; rate of accumulation: 0. pw</p> <p>DESTROY WHEN NO LONGER NEEDED BY USGS FOR SCIENTIFIC RESEARCH PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>c. <u>Processed Seismic Data</u></p> <p>(1) Computed magnitude, onset, frequency for events of magnitude ≥ 2.5.</p> <p>(a) Data Recorded on Magnetic Tape</p> <p>REUSE after publication of catalog.</p> <p>(b) Hard Copy Catalog Published Quarterly</p> <p>PERMANENT. Designate 1 copy for transfer to NARA. Accomplish transfer in 1 year blocks.</p> <p>(2) Digitized Data for Events of Magnitude ≥ 2.5. Data recorded on 9 track tapes at 6250 bpi; Quantity to date: approx 100 tapes; rate of accumulation: approx. 1 tape per week. pw</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency. NOTE: The records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

41-57-89-17

PAGE

8 OF 11

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1900-64	<p><u>Data From the Mt. St. Helens Network</u></p> <p>Seismic signals recorded at 80 stations. Data recorded on film and magnetic tape.</p> <p>a. <u>16mm Photographic Film.</u> Quantity to 1982: approx. 1000 rolls; rate of accumulation: none since 1982.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>b. <u>Seismic Data Resulting From CUSP Processing</u></p> <p>(1) Computed magnitude, onset, frequency for events of magnitude ≥ 2.5.</p> <p>(a) Data Recorded on Magnetic Tape</p> <p>REUSE after publication of catalog.</p> <p>(b) Hard Copy Catalog Published Quarterly</p> <p>PERMANENT. Designate 1 copy for transfer to NARA. Transfer in 1 year blocks.</p> <p>(2) Digitized Data for Events of Magnitude ≥ 2.5. Data recorded on 9 track tapes at 6250 bpi; Quantity to date: approx. 600; rate of accumulation: approx. 150 tapes per year. Data maintained by the University of Washington.</p> <p>PERMANENT. Data to be returned to USGS upon termination of agreement with Univ. of Washington. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency. NOTE: The records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

11-57-89-7

PAGE

9 of 11

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1900-65	<p><u>Data Recorded Via 5-Day Analog Recorders</u></p> <p>a. Data gathered via recorders deployed during an earthquake to augment a permanent network. Recorders are left in place for 2 - 4 weeks. Signals are recorded continuously on 1/2 inch FM tape in IRIG format. Data sheets on which are recorded the location of the recording instrument and the circumstances of the recording activity must be retained with each analog tape in order to ensure the usability of the recorded data.</p> <p>(1) <u>Analog Tapes.</u> Quantity to date: approx. 8,000 tapes; rate of accumulation: approx. 75 tapes/quake.</p> <p>DESTROY WHEN NO LONGER NEEDED BY THE USGS FOR SCIENTIFIC RESEARCH PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>(2) <u>Data Sheets.</u></p> <p>DESTROY WHEN RELATED ANALOG TAPES ARE DESTROYED PERMANENT. Transfer to the National Archives with related analog tapes.</p> <p>b. Data gathered via recorders deployed in support of topical studies, such as seismic tomography, geothermal site detection, or pre-dam or pre-nuclear site noise studies.</p> <p>(1) <u>Analog Cassette Tapes.</u> Quantity to date: approx. 4,000 tapes; rate of accumulation: approx. 750 tapes per year.</p> <p>DESTROY 10 years following completion of topical study and publication of open file report.</p> <p>(2) <u>Data Sheets.</u></p> <p>DESTROY with related analog cassette tape 10 years following completion of topical study and publication of open file report.</p>	<p style="text-align: right;">bw</p> <p style="text-align: right;">bw</p>	

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO

NI-57-89-7

PAGE

10 OF 11

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1900-66	<p><u>Data From Portable Digital Seismographs</u></p> <p>Portable digital recorders (primarily Sprengnether DR100 and USGS GEOS recorders) have been used by USGS since 1980 to record earthquake aftershocks. In recent years, they have also been deployed in support of special topical studies. Tape cartridges retrieved from field locations may be processed and analyzed leading to the storage of processed digitized data on 9-track magnetic tape at 6250 bpi. A secondary data weeding activity produces a 9-track tape containing data of high interest stored at 6250 bpi.</p> <p>a. <u>Cassettes and Cartridges Retrieved From Field Recorders.</u> Quantity to date: approx. 1,000; rate of accumulation: approx. 100 cassettes per year.</p> <p>DESTROY after 10 years or after completion of processing of data and transfer to another medium, whichever is sooner.</p> <p>b. <u>Digital Tapes Resulting From Initial Waveform Processing.</u> Format: 9-track, 6250 bpi; Quantity to date: approx. 25; rate of accumulation: approx. 3 tapes per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency. * <i>pw</i></p> <p>c. <u>Digital Tapes Resulting From Weeding Process.</u> Format: 9-track, 6250 bpi; Quantity to date: approx. 15; rate of accumulation: approx. 2 per year.</p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.* <i>pw</i></p>		
	<p>*NOTE: The records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO

NI-57-89-7

PAGE

11 of 11

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1900-67	<p><u>Data Recorded Via Strong-Motion Accelerographs</u></p> <p>Records of strong ground motion have been collected since 1932 when the first specially-designed strong-motion accelerographs were installed by the Seismological Field Survey of the Coast and Geodetic Survey. In 1973, responsibility for and records relating to the U.S. strong-motion seismometry program were transferred to the USGS. At times, some 1200 stations have participated in a USGS-sponsored National Strong-motion Instrumentation Network (NS-MIN); although the current total is 800 stations, many of which have multiple recorders in place. Most strong-motion stations are in California, Alaska and Hawaii.</p> <p>a. <u>Analog Data.</u> Dates: 1933 to date; Format: Photographic paper (oldest data), Photographic film; Quantity to date: approx. 10,000 records; (approx. 200 cu.ft.); rate of accumulation: approx. 0.05 cu. ft. per year. <i>bw</i></p> <p>DESTROY WHEN NO LONGER NEEDED BY USGS FOR SCIENTIFIC RESEARCH PERMANENT. Transfer to the National Archives in 10-year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.</p> <p>b. <u>Digitized Data.</u> Dates: 1971 to present; Format: 9 track, 1600 bpi; Quantity to date: approx. 40 tapes; rate of accumulation: approx. 5 tapes per year. <i>bw</i></p> <p>PERMANENT. Transfer to the National Archives in 10 year blocks when 75 years old. Records will be transferred on an archivally acceptable medium. Transfer may be postponed upon USGS certification to the Archivist that the records must be retained for use in the conduct of the regular current business of the agency.*</p> <p>c. <u>Digitized Data Stored on Compact Disk.</u></p> <p>PERMANENT. Offer copy of each disk to Archives, as produced, with software necessary to interpret data.*</p>		
	<p>*NOTE: The records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody.</p>		