

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Department of the Interior	
2. MAJOR SUBDIVISION U.S. Geological Survey	
3. MINOR SUBDIVISION Photographic Library, Geologic Division	
4. NAME OF PERSON WITH WHOM TO CONFER  Geraldine A. Wilson	5. TELEPHONE  648-7309

LEAVE BLANK (NARA use only)	
JOB NUMBER NI-57-93-3	
DATE RECEIVED 6-8-93	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 11-23-93	ARCHIVIST OF THE UNITED STATES <i>Cindy Hulcamp Petersen</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 4/29/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>G. A. Wilson</i> Geraldine A. Wilson	TITLE Paperwork Mgmt. Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>This SF 115 is a request for approval of disposition instructions for the below listed photographic records of the U.S. Geological Survey. (See attached justification.)</p> <p>1900-81 -- Photographic Records Maintained by the USGS Photographic Library. Photographic records documenting the geological, geomorphological, geophysical, hydrological, topographical, mineralogical and administrative activities of the USGS beginning in the mid-1860's up to the present and continuing. Includes portraits, photomicrographs, glass lantern slides, original albumen prints, published and unpublished items. Formats are black and white prints and negatives (glass, nitrate, safety and other bases), color prints and negatives (safety and other bases), color/black and white slides and transparencies.</p> <p>NOTE: The USGS Photographic Library, Denver, is the official depository for USGS photographic material. Each employee will deposit his/her photographic records in the USGS Photographic Library, Denver, upon completion of the project to which they relate.</p> <p>1900-81a -- Albumen Prints. Black and white prints concerning topics relating to earth science. Subjects include photographs of the 4 major geological surveys (Hayden, Powell, Wheeler, and King).</p>		

*Copies sent to agency, NSR, UNS, NNT, NIA 12/10/93*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Dates: Mid 1860's-1879                      Volume of Prints: Approximately 500                      Sizes: Mounted sizes vary.                      Preliminary Inventory.                      No Negatives held in Photographic Library.                      DISPOSITION: PERMANENT. Transfer to NARA in 1997.</p> <p>1800-81b -- Photographic collections relating to geology and earth science resulting from USGS studies/projects/activities conducted in the United States, its territories, Antarctica, etc. Collections consist of still pictures and negatives (nitrate, safety and glass bases) and 35mm slides.</p>		
2a.	<p>1900-81b(1) -- Still pictures prints and negatives:                      Dates: 1867-Present Volume: Approximately 285,000                      Rate of Accumulation: As deposited                      Arranged by: Photographer/study in accession order</p>		
2b.	<p>1900-81b(2) -- 35mm Slides: Dates: 1942-Present;                      Volume: Approximately 50,000 Rate of Accumulation: As deposited                      Arranged by: Photographer/study in accession order</p>		
2c.	<p>1900-81b(3) -- Card Indexes: Finding aids for still pictures and negatives and 35mm slides, above.                      DISPOSITION: PERMANENT. Beginning in 1997, transfer to NARA by collection when the most recent records are 30 years old. Subsequent agency retention requires review on a 5-year basis and certification in accordance with the provisions of 36 CFR 1228.180a(2).</p> <p>1900-81c -- Portrait Photography. Formal and candid portraits of USGS personnel. Photographic prints and copy negatives. Dates: Generally undated (estimated 1880-Present) Volume: 5000; Sizes: Prints/negatives vary. Rate of Accumulation: as deposited Arranged in order accessioned.</p>		
3a.	<p>1900-81c(1) -- Portraits of High-level USGS Personnel. (e.g, USGS Directors, Associate Directors, prominent scientists/topographers and photographers) Position/job title and date of photograph are rarely given.                       DISPOSITION: PERMANENT. Beginning in 1997, transfer to NARA by collection when the most recent records are 30 years old. Subsequent agency retention requires review on a 5-year basis and certification in accordance with the provisions of 36 CFR 1228.180a(2).</p>		
3b.	<p>1900-81c(2) -- Portraits of Other USGS Personnel                       DISPOSITION: Destroy when no longer needed for reference.</p>		