

REQUEST FOR RECORDS DISPOSITION AUTHORITY -- CONTINUATION

JOB NUMBER

PAGE

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1 ctd	<p><i>Cut-off annually. Transfer to National Archives in five-year blocks. Offer to the National Archives in five-year blocks. Archives in five-year blocks when most recent records are five years old (i.e. records dated 1995-2000 should be transferred in 2005). MAY 4-2-97</i></p> <p>DISPOSITION: PERMANENT. Offer to the National Archives in five-year blocks.</p> <p>303-02 Original field data, research material, and other specific publication-essential background documents which support the validity of the scientific data in the publication.</p> <p>DISPOSITION: Maintain in the USGS's Denver Field Records Library with a record copy of the corresponding publication. Destroy when no longer needed for reference.</p>	<p>NCI-57-81-1, Item 41a</p> <p>None</p>	
3	<p>303-03a Manuscripts and related material, including author's drafts and drafts with reviewer's comments, which have been exploited by becoming formal publications or open-file reports.</p> <p>DISPOSITION: Retain in appropriate Division until document is published. Destroy in agency 2 years after publication.</p>	<p>RCS 1400-02b and NCI-57-83-5, Item 02b</p> <p>RCS 1900-29a and NCI-57-82-1 Item 29a</p>	
4	<p>303-04 Publications Control Records, e.g., routing sheets, and other materials involved in preparing and processing publications for approvals and publication.</p> <p>DISPOSITION: Destroy in agency when no longer needed for reference purposes.</p>	<p>RCS 303-01c and NCI-57-81-2, Item 11c</p> <p>RCS 1400-03 and NCI-57-83-5, Item 03</p>	
5	<p>303-05 Open-File Reports. Reports and manuscripts covering scientific information collected through USGS research efforts, the results of which were not formally published.</p> <p><i>PERMANENT. CUT-OFF ANNUALLY. TRANSFER TO NATIONAL ARCHIVES</i></p> <p>DISPOSITION: Destroy in agency when no longer needed for reference in five-year blocks when most recent records are five years old (i.e. records dated 1995-2000 should be transferred in 2005).</p>	<p>RCS 303-01d and NCI-57-81-2, Item 11d</p>	

WITHDRAWN
MAY 4-2-97

MAY 4-2-97