REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED
March 29, 1982

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including all amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS

Gerri Wilson
860-7211

Disposition Authority is requested for the proprietary records described below created from 1971 to present and for which no magnetic tape exists. SP 115 will be submitted scheduling the magnetic tape, documentation, OAM, and printouts in the near future.

The above records are summaries of monthly reports received by field offices on various forms from leasing companies, the field offices subsequently forward the data to Headquarters. The field offices maintain copies of these records under item nos. 2605-01, 1301-06, 1301-10, 1101-05, 2601-01, 1601-01, 2605-04, and 2605-05, Conservation Division Records Control Schedule.

ROYALTY ACCOUNTING SCHEDULE

Computer printouts for which no magnetic tape exists containing royalty accounting information and production statistics for leases on Federal and Indian lands by calendar and fiscal year. Leases are identified by number, company, area or field. Data includes statistics on the

115-107 to agency 6/15/82
8 items

Computer printouts for which no magnetic tape exists containing royalty accounting information and production statistics for leases on Federal and Indian lands by calendar and fiscal year. Leases are identified by number, company, area or field. Data includes statistics on the

115-107 to agency 6/16/82
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8 items
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
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<tbody>
<tr>
<td>2</td>
<td>Royalty Accounting Schedule. Magnetic tapes containing royalty accounting data and production statistics for leases on Federal and Indian lands by calendar and fiscal year. Leases are identified by number, company, area, or field. Data include statistics on the quantity and value of lease production, royalty value, and unit production. Data is used to manage and evaluate royalty accounts. 2 tapes per year. Cut off at end of calendar or fiscal year, as appropriate. Retire to NARCH immediately after cutoff. Destroy 20 years after cutoff. Permanent.</td>
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