

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Interior

2. MAJOR SUBDIVISION

Minerals Management Service

3. MINOR SUBDIVISION

Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Dorothy Christopher

5. TEL. EXT.

435-6214

LEAVE BLANK

JOB NO

NCI-57-83-2

DATE RECEIVED

12-16-82

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

12-23-82
Date

Patrol No. Mary
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
12/15/82	<i>Dorothy Christopher</i>	Acting Chief, Records Management Branch

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Immediate disposal is requested for the records described below for the Eastern Region, Minerals Management Service, which are usually covered by NCI-57-78-1, Item 800-10 - Geophysical Data Tapes. Magnetic tapes containing data created from analog magnetic tape or recorded directly on magnetic digital tape for scientific measurements of geophysical phenomena.</p> <p><u>DISPOSAL INSTRUCTIONS:</u></p> <p>Cut off when all data required by the related permit or contract have been submitted. Hold 15 years and transfer to FARC. Destroy 25 years after cutoff.</p> <p>There are approximately 5,000 magnetic tapes containing raw high-resolution geophysical data created on shipboard by various contractors for the Minerals Management Service. The data on these tapes were used in the investigations for potential geologic hazards on the Atlantic OCS. The raw data were processed by the contractors in their computer centers. The end products of processing are the high resolution record sections and microfilms. ^{Although these} These magnetic tapes are of no use and can be destroyed because the data has been microfilmed.</p> <p style="text-align: center;"><i>Destroy immediately.</i></p>		

are ordinarily covered by NCI-57-78-1, Item 800-10, which has a 25-year retention.

115-107
Used
7 Feb 83

NO MDC sheet needed - This job does not supersede NCI-57-78-1, Item 800-10.

to agency, 10/29/82

Copy to NNF + NNS, 1/3/83

No copy to FRC needed