· REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK					
	(See Instructions on reverse)		JOB NO				
	IAL SERVICES ADMINISTRATION, IL ARCHIVES AND RECORDS SERVICE, WASHINGTON.	DC 20400		57-84	-5		
	ENCY OR ESTABLISHMENT)	DC 20408	DATE RECEIVED	-11-27	3		
	artment of Interior		NOTIFIC	7707			
2. MAJOR SUE				ATION TO AGEN			
U.S. Geol	Logical Survey BOIVISION		In accordance with the prov quest, including amendmen be stamped "disposal not	its, is approved except	t for items that may		
4. NAME OF P	PERSON WITH WHOM TO CONFER	5. TEL. EXT.	-	0	\.(\(\)		
	line A. Wilson	860-7211	2 84 Date 1	Archivist of the	United States		
6. CERTIFICAT	E OF AGENCY REPRESENTATIVE	L	1				
that the this age	recreify that I am authorized to act for this agent or records proposed for disposal in this Request ency or will not be needed after the retention per Request for immediate disposal. Request for disposal after a specific retention.	of <u>2</u> pageriods specified.	e(s) are not now ne	eded for the t	ousiness of		
C. DATE	D/SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE					
12/10/02	I have) D-					
12/19/83	fundam a. Mileon	Paperwor	k Management O	fficer			
7. ITEM NO.	8. DESCRIPTION C (With Inclusive Dates or Re			9. SAMPLE OR JOB NO.	10. ACTION TAKEN		
802-02	This SF115 provides disposition records listed below. NOTE: The have been discussed with Mr. Ricof GSA Acquisition Policy and Remr. Hopf has no objection to the cited herein. Unsolicited Proposals.	nese disposit Chard Hopf, Di Egulations (Pl	ion instructio irector, Offic none: 566-1862	e			
	a. When accepted and filed with contract case files.						
	files.	GRS 3/6 b (same	(2)				
	b. When not accepted and file	stroy with related contract case No related contract exists and filed separately. Results of the contract of the contract exists of the contract exists.					
	Disposition: Return prop Notification of Non-acce of Non-acceptance letter Fiscal Year - Hold in of						
					4 tems		

no copies to FRC's - no MDC sheet needed

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11 4

Request for Records Disposition Authority—Continuation JOB NO.				PAGE OF 2 of 2	
7. ITEM NO.		DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10, ACTION TAKEN
802-04	Cance1	led Solicitation Files.	ş4	GRS 3	
	(4)	Formal solicitations of offers to provide products or services (e.g. Invitations for E Requests for Proposals, Requests for Quotati which were cancelled prior to award of a corthe files include presolicitation documentati requirement, any offers which were opened presolicitation.	ons) tract.	Item 6c(1)- tim)
		the cancellation, documentation on any gover action up to the time of cancellation, and evidence of the cancellation.			
		Disposition: Cutoff file at the end of Fiscal Year. Hold in office 2 FY's and Destroy.	the		
	(b)	Unopened Bids.		(GRS/6c(2)	`
		Disposition: Return to bidder.		(Same)	
		,			
				:	.?
					_
			•		
		,			
				:	
		•			
15-203	<u> </u>	Four copies, including original, to be submitted to the National A	rablicas	STANDARD.	FORM 115-A