INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-070-80-08

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

  All records covered by this schedule are presumed disposed, and the schedule is therefore obsolete.

Date Reported: 8/10/2022
REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Interior

2 MAJOR SUBDIVISION
Bureau of Mines

3 MINOR SUBDIVISION
Division of Administration, Branch of Finance

4 NAME OF PERSON WITH WHOM TO CONFER
Victor E. Traver

5 TEL EXT
634-1571

6 CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C DATE
5/23/80

D SIGNATURE OF AGENCY REPRESENTATIVE
Victor E. Traver

E TITLE
Paperwork Management Officer

7. ITEM NO
1

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

1978 and 1979 Bureau Vouchers. These consist of all payment vouchers except payroll.

A. Paper copies - Destroy upon certification that the records were microfilmed in accordance with the standards set forth in 41 CFR 101-11.506

B. Microfilm copies - Destroy 6 years, 3 months, after period covered by account.

9. SAMPLE OR JOB NO
GRS 6/10a(3)

10. ACTION TAKEN

GRS 6/10a(3)

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4