REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
    NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   U. S. Department of the Interior

2. MAJOR SUBDIVISION
   National Park Service

3. MINOR SUBDIVISION
   Administrative Services Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Sarah Hawkins

5. TEL. EXT
   523-5263

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal

☐ B Request for disposal after a specified period of time or request for permanent retention.

<table>
<thead>
<tr>
<th>DATE</th>
<th>SIGNATURE OF AGENCY REPRESENTATIVE</th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/11/83</td>
<td>Sarah Hawkins</td>
<td>Records Officer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Request for authority to dispose of paper records after filming. These records pertain to Washington Office Procurement contracts; they are filed separately from the case files.</td>
<td>GRS 3/4 (2/2) (same)</td>
</tr>
</tbody>
</table>

Solicited and Unsolicited Unsuccessful Bids and Proposals

Retention Schedule

a. Paper: Destroy in agency upon verification of film quality.

b. Film: Dispose of in accordance with NPS-19, Appendix B, Disposition Schedule, Code 572

Volume of Material: 36 cubic feet