REQUEST FOR RECORDS DISPOSIT	ION AUTHORITY	IOP A	LEAVE UMBE	BLANK (NA	RA use only)
(See Instructions on rev		JOB N	OMBE	N1-115	-94- <i>4</i>
TO: NATIONAL ARCHIVES and RECORDS ADN WASHINGTON, DC 20408		DATE	RECEI	VED 9/05/95	-
1. FROM (Agency or establishment)				FICATION TO	AGENCY
Department of the Interior					1
2. MAJOR SUBDIVISION Bureau of Reclamation		U.	S.C. 33	03a the dispo	rovisions of 44 sition request,
3. MINOR SUBDIVISION		ind for	luding a items tl	mendments, is a mar	approved except ked "disposition
3. MINOR GODDIVISION		no	t approve	ed" or "withdraw	n" in column 10.
4. NAME OF PERSON WITH WHOM TO CONFER Phyllis Hamilton	5. TELEPHONE (303) 236-9731	DATE 1-23	1	ARCHIVIST OF	THE UNITED STATES
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for and that the records proposed for disposal on of this agency or will not be needed after the the General Accounting Office, under the pragencies,  is not required;  DATE SIGNATURE OF AGENCY REPR	the attached page retention periods specifications of Title 8 of the attached; or TITLE	e(s) are ified; are e GAO has be	not no nd tha Manu en req	ow needed f t written cor al for Guida uested.	or the business ncurrence from
7.			9	GRS OR	10. ACTION
8. DESCRIPTION OF ITEM AND PRO	POSED DISPOSITION		SUP	ERSEDED CITATION	TAKEN (NARA USE ONLY)
Please see the following attached	l schedule:				
Schedule 12: Research, Testing	, and Technical Miscella	any			
All changes to this proposed scho	edule have been appr	oved	by:		
NARA appraiser date Ag	gency representative	date	)	N/A	

115-109

# Subject Files RESEARCH, TESTING, AND TECHNICAL MISCELLANY

Item No.	Descr	ription	Proposed Disposition
RES-1.10	Research, Testing, and Techn	ical Miscellany Subject Files	
	technical miscellany subjects relati	er supply, water quality and ecology,	
	General Policy, Plans, and Programs	General correspondence, policies, and procedures regarding the development, implementation, coordination, and management of research programs.	
	Reports and Statistics	General correspondence pertaining to reporting requirements, technical research manuals, and design standards and specifications.	
	Laws, Regulations, Orders, Notices, and Agreements	Laws, regulations, and agreements regarding research activities.	
	Water Supply and Augmentation	General correspondence concerning research on increasing water supply, conservation methods, and improving water distribution. See RES-3.10 for case files related to specific research activities.	
	Water Quality and Ecology	General correspondence regarding water quality and ecology. See RES-3.20 for case files on specific studies.	
	Energy and Electric	General correspondence regarding energy and electric research studies. See RES-3.30 for case files on specific studies.	
	Engineering and Materials	General correspondence regarding methods and procedures for research and analysis of soil and rock properties related to the design and construction of Reclamation facilities, features, and structures. See RES-3.40 for case files specific studies or activities.	

# Subject Files RESEARCH, TESTING, AND TECHNICAL MISCELLANY

Item No.		Description	Proposed Disposition
	Research, Testing, and Tecontinued		
	Hydraulic and Structural Modeling	General correspondence regarding model testing.	
	Measuring Devices and Equipment	General correspondence regarding the securing of measurements and the devices and equipment used to secure measurements.	
	Salinity	General correspondence pertaining to the salinity research program.	
	Office of record/origin  Note: Office of record specific documentation	l/origin - use case file for project n.	Temporary. Cutoff at the end of each calendar year or when volume warrants. Transfer to FRC 5 years after cutoff. FRC destroy 15 years after cutoff.
RES-1.11	Research, Testing, and 'All Other Copies	Гесhnical Miscellany Subject Files -	
	Include any materials received responsible for issuance.	red by a Reclamation office that was not	Temporary. Cutoff at the end of each calendar year or when volume warrants. Destroy 10 years after cutoff.
	Classification Code Cross R Post 1989 - RES-1.00 RES-3.10 RES-3.40 RES-5.00 RES-6.20 RES-6.50 RES-7.20 Post 1972 - 400.0 Pre 1972 - 400.0	RES-2.00 RES-3.00 RES-3.20 RES-3.30 RES-3.50 RES-4.00 RES-6.00 RES-6.10 RES-6.30 RES-6.40 RES-7.00 RES-7.10 RES-8.00	

Item No.	Description	Proposed Disposition
RES-1.00	Research, Testing, and Technical Miscellany Policy	
	Material which serves to establish policy or precedents pertinent to future and continuing actions for research, testing, and technical miscellany activities.	
	Office of record/origin	Permanent. Place in inactive file when cancelled, superseded, or revoked. Cutoff file
	Note: This file consists of policy for research, testing, and technical miscellany subjects that may not be included in the master set of directives.	at the end of the calendar year policy was cancelled, superseded, or revoked. Transfer to Archives 3 years after cutoff.
	Classification Code Cross Reference:  Post 1989 - FIN-3.00  Post 1972 - 400.0 402.1  Pre 1972 - 400.0 400.6	
RES-2.00	Technical Research Reports, Manuals, and Standards	
	Summary or technical research reports originated by Reclamation pertaining to research projects, testing, design standards, technical manuals and miscellany. Including, but not limited to:	
	<ul> <li>Water supply reports prepared as a special report or as an appendix to a basin report, definite plan report, planning feasibility</li> </ul>	
	Technical publications summarizing research projects such as:	·
	· Earth Manual	
	· Concrete Manual	
	Water Measurement Manual	
	· Design of Small Dams	
	· Design of Arch Dams	
	· Design standards	
	Design specifications	f .
	Laboratory reports or summary reports	

Item No.	Description	Proposed Disposition
	Technical Research Reports, Manuals, and Standards - continued	
	Reports on earth movement affecting Reclamation land or property	
	Water resource management research summary or final report	
	· Water supply and augmentation	
	· Water quality study summary or final report	
	Office of record/origin	Permanent. Cutoff at the end of each calendar year. Transfer to Archives 3 years after cutoff.
	Classification Code Cross Reference:  Post 1989 - ADM-15.00 RES-2.00  Post 1972 - 183.1 400.0 490.0  Pre 1972 - 022.5 022.501 022.502  022.503 022.504 022.505  022.506 022.507 022.508  022.509 022.510 022.511  022.512 022.513 022.8  400.0	
RES-3.00	Research Program	
	Correspondence and other material regarding:	
	Large-scale research programs in which Reclamation might participate, such as the National Science Foundation, Water Resources Research Programs, Forest and Vegetation Research, and Weed and Pest Control Research	
	Research facilities and equipment such as laboratories, field stations, Tri-Axial Testing Machine	
	Systems and method for recording research finding or results such as experimental data cards, films, charts, and forms	

Item No.	Description	Proposed Disposition	
	Research Program - continued		
	Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.	
	Note:  Use RES-2.00 for reports.  Use ADM-13.00 for cooperative agreements pertaining to research.	Destroy 10 years after cutoff.  Note: Research Program specialists must review records prior to destruction.	
	Classification Code Cross Reference:  Post 1989 - FIN-3.00 RES-3.00  Post 1972 - 402.0 402.1 402.2  404.0 405.0 406.0  433.0  Pre 1972 - 400.1 400.6 401.0  401.01 404.0 406.0  406.1 406.2 420.05  850.0 851.0 852.0		
RES-3.10	Water Supply and Augmentation		
	Information on research directed toward increasing water supply, water conservation methods, and improving water distribution.		
	Water yield improvement		
	Geothermal conservation and development		
	Geothermal sources		
	· Consumptive use of water		
	Natural storage sources		
	Water supply forecasts		
	Watershed management		
	Watershed precipitation analyses		
	Atmospheric water resources		
	Artificial precipitation/weather modification		
	Seeding materials and equipment		
	· Drought relief		
	Groundwater research		

Item No.		Desc	eription		Proposed Disposition
	Water Supply	y and Augme	ntation - cont		
	· Precipita	tion forecastir	ng		
	1	ow forecasting	_		
			_	iona	
	_		tation observat	ions	
	• NEXRA	D precipitation	n analyses		
	Office of re	cord/origin			Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note: Use R	ES-2.00 for r	eports.		Destroy 10 years after cutoff.
					Note: Research Program specialists must review records prior to destruction.
	Classification	Code Cross R PRJ-10.00	eference: RES-3.10	RES-3.30	
	1031 1707	RES-6.00 RES-6.30	RES-6.10 RES-6.40	RES-6.20 RES-6.50	·
	Post 1972 -		120.3 450.1 451.2	441.0 451.0 451.3	
		451.4 453.1	451.41 453.2	453.0 470.0	
		470.1 471.1 475.0 552.0	470.2 473.0 475.1	471.0 473.1 475.2	
	Pre 1972 -	120.0 461.11 461.2 461.5 462.13 462.133	461.02 461.12 461.3 462.0 462.131 462.4	461.1 461.13 461.4 462.1 462.132 463.0	
RES-3.20	Water Quali	ity and Ecol	ogy	·	
	Material perta	ining to water	quality and ec	ology. Include:	
	Material pertaining to water quality and ecology. Include:  • Sedimentation studies				
	· Research	to improve a	nd protect wate	er quality	
	<ul> <li>Research to improve and protect water quality</li> <li>Ecological studies to determine the relationship of aquatic and terrestrial organisms with equatic environment</li> </ul>				·
	• Standard	s for water qu	ality determina	ations	

Item	Description	D
No.	Description	Proposed Disposition
	Water Quality and Ecology - continued     Identification, description, and control of water polluting factors	
	Methods by which water quality can be controlled or restored	
	Technological data and information to support wastewater treatment, solar salt gradient ponds, saline water use in powerplants, aquaculture using saline water, and ion exchange research efforts	
	Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note: Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
		Note: Research Program specialists must review records prior to destruction.
	Classification Code Cross Reference:  Post 1989 - PRJ-24.00 RES-3.20  Post 1972 - 442.0 451.3 452.0  452.2  Pre 1972 - 402.0 425.0 461.6	
RES-3.30	Energy and Electric Research	
	Material pertaining to research studies and programs in the energy and electrical fields.	
	· Geothermal power	
	· Solar energy	
	· Wind energy	
٠	· Atomic energy	
	· Nuclear energy	
	· Thermal energy	
	<ul> <li>Model testing of transmission towers, powerplants, substations, over- and underground type facilities</li> </ul>	
	· Powerplants	
	· Substations	
	Over- and underground facilities	

Item No.	Description	Proposed Disposition
	Energy and Electric Research - continued Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note: Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 25 years after cutoff.
		Note: Research Program specialists must review records prior to destruction.
	Classification Code Cross Reference:  Post 1989 - RES-3.30  Post 1972 - 402.3	
RES-3.40	Engineering and Materials Research	
	Technical data related to structural engineering research including research and analysis of soil and rock properties as related to the design and construction of Reclamation facilities, features, or structures.	
	Development of methods of design, construction, and maintenance of structures to increase their effective life and predict or anticipate their behavior	
	<ul> <li>Material regarding developments in chemistry and physics affecting engineering techniques and structural research, such as shapes or contours in structures, studies of structural behavior under varying conditions, various material types, and noise prevention</li> </ul>	,
	<ul> <li>Materials research including cement, concrete, mortars, binders, fuels, lubricants, pipes, ceramics, plastics, minerals, metals, paints, and preservatives</li> </ul>	
	<ul> <li>Water transport systems to include conduits of all types, open and closed canal systems, aqueducts and other water carrying structures. Lower cost canal lining program reports and studies of new placement methods and materials for canal linings, soil, and lining sealants, and soil stabilizers</li> </ul>	· ·
	Studies, investigations, reports, or research materials, on slides, avalanches, earthquakes, and earth movement data	

Item No.	Description			Proposed Disposition	
	Engineering a	nd Materials	Research - co		
	Office of rec	cord/origin			Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note: Use RI	ES-2.00 for re	eports.		Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
					Note: Research Program specialists must review records prior to destruction.
	Classification	Code Cross R	eference:		
	Post 1989 -		RES-3.30	RES-3.40	
	Post 1972 -		413.0	430.0	
		431.0	431.1	432.0	
		432.1	432.2	434.0	
		435.0	436.0	437.0	
	Pre 1972 -	405.0	420.0	420.01	
		420.02	420.021	420.06	
	1	420.07	420.08	420.09	
		420.1	421.0	421.2	
		421.3	421.31	431.32	
		421.33	421.34	421.35	
		421.4	421.41	421.42	
		422.0	423.0	424.0	
		426.0	427.0	430.0	
		431.0	432.0	434.0	
		434.01	434.02	434.03	
		434.05	434.06	434.07	
		435.0	435.1	436.0	
		440.0 443.0	442.0 443.1	442.2 464.1	
ES-3.50	Hydraulic ar	nd Structur	al Modeling		
	, Henge of	model dome	for the testing	of such features	
:		<ul> <li>Usage of <u>model dams</u> for the testing of such features as outlet works, gates, and spillways</li> </ul>			
		_			
				search of high-	
				ing actions, and	
				res and features.	
	The deve	lopment of m	ethods of prote	ection	
	• Research	data pertainii	ng to cavitation	n, erosion	
		-	movement an		

Item No.	Description	Proposed Disposition
	Hydraulic and Structural Modeling - continued Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note:  ► Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
	For research on actual feature or structure use appropriate code.	Note: Research Program specialists must review records prior to destruction.
	Classification Code Cross Reference:  Post 1989 - RES-3.50 RES-5.00  Post 1972 - 411.0 440.0 443.0  Pre 1972 - 441.0 441.2 444.0  445.0 445.2 450.0  450.2 450.3 451.0  452.0 454.0	
RES-4.00	Measuring Devices and Equipment	
	Material pertaining to the various methods and related devices and equipment used to secure measurements.	
	<ul> <li>Conveying, hoisting, and placement equipment such as derricks, hoists, cableways, elevators, and belts</li> </ul>	
	<ul> <li>Hydraulic machinery such as flowmeters, water wheels, valves, gates, and pumps</li> </ul>	
	<ul> <li>Electrical equipment such as generators, switches, and circuit breakers and compression and refrigeration equipment</li> </ul>	
	<ul> <li>Material on the installation, calibration, and maintenance of testing equipment and machinery including soil and rock testing machinery</li> </ul>	
	Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note:  ► Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
	► If the document to be filed relates to equipment that is installed in a specific feature or structure, use the appropriate feature or structure code.	Note: Research Program specialists must review records prior to destruction.

Item No.	Description	Proposed Disposition
	Measuring Devices and Equipment - continued	
	Classification Code Cross Reference:  Post 1989 - RES-4.00  Post 1972 - 403.0	
	425.0 Pre 1972 - 400.7	
RES-5.00	Reserved	
RES-6.00	Reserved	
RES-6.10	Reserved	
RES-6.20	Reserved	
RES-6.30	Reserved	
RES-6.40	Reserved	
RES-6.50	Reserved	
RES-7.00	Atmospheric Data  Material pertaining to the establishment of stations (or other installation) to gather weather and other data required in connection with water operations programs and atmospheric water resources activities.  Climatological observation stations, networks, and forecasting stations  Charting or predicting of weather patterns or conditions affecting water supply or environment, such as smog indexes on a world, national, regional, or local basis	

Item No.	Description	Proposed Disposition
	Atmospheric Data - continued  Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note:  > Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
	► Use ADM-13.00 for operation and maintenance agreements of data gathering installations.	Note: Research Program specialists must review records prior to destruction.
	Classification Code Cross Reference:  Post 1989 - RES-7.00  Post 1972 - 472.0  Pre 1972 - 461.0 464.0	
RES-7.10	Hydrometeorological Networks	
	Material pertaining to Reclamation's participation in hydrometeorological network programs	
	Statistics and other data on the transfer or reporting of continuing weather, water, storm, and other information used at some Reclamation locations in making decisions regarding the storage and release of water	
	· Agrometeorology network	
	· Hydrometeorological network	
	· Evaporation/evapotranspiration	
	<ul> <li>Soil moisture as related to agricultural water conservation and demands</li> </ul>	
	Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
	Note: Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
		Note: Research Program specialists must review records prior to destruction.

Item No.	Description	Proposed Disposition
	Hydrometeorological Networks - continued	
	Classification Code Cross Reference: Post 1989 - RES-7.10 Post 1972 - 472.1 Pre 1972 - 460.1	,
RES-7.20	Reserved	
RES-8.00	Reserved	
RES-9.00	Salinity Control Management	
	Materials pertaining to the management of	
	Colorado River Water Quality Improvement Program (CRWQIP)	
	· Colorado River Basin Salinity Control Project	
	Office of record/origin	Temporary. Cutoff at the end of each calendar year or when volume warrants.
*	Note: Use RES-2.00 for reports.	Transfer to FRC 5 years after cutoff. FRC destroy 75 years after cutoff.
		Note: Research Program specialists must review records prior to destruction.
,	Classification Code Cross Reference:  Post 1989 - PRJ-24.00 RES-3.20  Post 1972 - 452.0 452.1  Pre 1972 - 425.0 425.4 461.6	