

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
**Department of the Interior**

2. MAJOR SUBDIVISION  
**Bureau of Reclamation**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER <b>Phyllis Hamilton</b>	5. TELEPHONE <b>(303) 236-9731</b>
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**LEAVE BLANK (NARA use only)**

JOB NUMBER  
**N1-115-94-6**

DATE RECEIVED  
**08/05/95**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE <b>2-6-96</b>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
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6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <b>8/22/95</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Phyllis A Hamilton</i>	TITLE <i>Supervisor, Management Analyst</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)								
	<p>Please see the following attached schedule:</p> <p>Schedule 7: Land Operations/Realty</p> <p><del>All changes to this proposed schedule have been approved by:</del></p> <table style="width: 100%; border: none;"> <tr> <td style="border: none;"><del>_____</del></td> <td style="border: none;"><del>_____</del></td> <td style="border: none;"><del>_____</del></td> <td style="border: none;"><del>_____</del></td> </tr> <tr> <td style="border: none;">NARA appraiser</td> <td style="border: none;">date</td> <td style="border: none;">Agency representative</td> <td style="border: none;">date</td> </tr> </table> <p style="text-align: right; margin-right: 50px;"><i>N/A</i></p>	<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>	NARA appraiser	date	Agency representative	date		
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>								
NARA appraiser	date	Agency representative	date								

Subject Files  
LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition
LND-1.10	<p><b>Land Operations/Realty Subject Files</b></p> <p>Subject files created and maintained in offices whose primary function directly relates to land operations/realty. Include land acquisition agreements; withdrawals and restorations; applications for land use; sale, transfer, exchange, and disposal of Reclamation-owned land; land management; settlement and land entries; recreation areas, facilities, and services; reservation and utilization of land for civic purposes; land classification; land holding limitations; and irrigation management.</p> <p>General Policy, Plans, and Programs                      General correspondence, policies, and procedures regarding land operations and realty.</p> <p>Reports and Statistics                      Correspondence regarding reporting requirements.</p> <p>Laws, Regulations, Orders, Notices, and Agreements                      Laws, regulations, and agreements regarding land operations and realty.</p> <p>Land Acquisition                      General correspondence concerning the broad subject of land purchase. See LND-3.00 for land acquisition agreement case files.</p> <p>Withdrawals and Restorations                      General correspondence regarding public lands withdrawn from public domain for Reclamation purposes and other purposes.</p> <ul style="list-style-type: none"> <li>• Reclamation Purposes</li> <li>• Other Purposes</li> </ul> <p>Application for Land Use                      General correspondence regarding applications for land use.</p> <p>Sale, Transfer, Exchange, and Disposal of Reclamation-owned Land                      General correspondence regarding the sale, transfer, exchange, and disposal of Reclamation-owned lands. See LND-5.00 for case files documenting specific activities.</p>	

Subject Files  
LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition
	<p><b>Land Operations/Realty Subject Files - continued</b></p> <p><b>Land Management</b>                      General correspondence pertaining to uses of land that require special use applications, licenses, and permits.</p> <p><b>Settlement and Land Entries</b>              General correspondence regarding settlement and entries upon public lands.</p> <p><b>Recreation Areas, Facilities, and Services</b>              General correspondence concerning the reservation of land for recreational purposes, and facilities and services.</p> <p><b>Reservation and Utilization of Land for Civic Purposes</b>              General correspondence relating to the reservation, dedication or utilization of lands for community centers, parks (Not National Parks), playgrounds, schools, churches, and other civic purposes.</p> <p><b>Land Classification</b>                      General correspondence pertaining to land classification.</p> <p><b>Land Holding Limitations</b>              General correspondence concerning limitations of land holdings on Reclamation Projects.</p> <p><b>Irrigation Management</b>                      General correspondence relating to irrigation management.</p> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><i>Note: Office of record/origin - use case file for project specific documentation.</i></p> </div>	<p><b>Temporary.</b> Cutoff at the end of each calendar year or when volume warrants. Transfer to FRC 5 years after cutoff. FRC destroy when 15 years old.</p>
LND-1.11	<p><b>Land Operations/Realty Subject Files - All Other Copies</b></p> <p>Include any materials received by a Reclamation office that was not responsible for issuance.</p>	<p><b>Temporary.</b> Cutoff at the end of each calendar year or when volume warrants. Destroy 10 years after cutoff.</p>

Subject Files  
LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition
	<p><b>Land Operations/Realty Subject Files - All Other Copies - continued</b></p> <p>Classification Code Cross Reference:</p> <p>Post 1989 - LND-1.00    LND-2.00    LND-3.00                              LND-4.00    LND-5.00    LND-6.00                              LND-7.00    LND-8.00    LND-9.00                              LND-10.00</p> <p>Post 1972 - 700.0            Pre 1972 - 700.0</p>	

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition																																								
LND-1.00	<p><b>Land Operations/Realty Policy</b></p> <p>Material which serves to establish policy or precedents pertinent to future and continuing actions for land operations/realty actions.</p> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><i>Note: This file consists of policy for land operations/realty subjects that may not be filed in the master set of directives.</i></p> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Post 1989 -</td> <td style="width: 33%;">LND-1.00</td> <td style="width: 33%;">LND-5.00</td> <td style="width: 33%;">LND-7.00</td> </tr> <tr> <td>Post 1972 -</td> <td>700.0</td> <td>701.0</td> <td>702.0</td> </tr> <tr> <td></td> <td>703.0</td> <td>704.0</td> <td>705.0</td> </tr> <tr> <td></td> <td>730.0</td> <td></td> <td></td> </tr> <tr> <td>Pre 1972 -</td> <td>120.3</td> <td>700.0</td> <td>702.0</td> </tr> <tr> <td></td> <td>703.0</td> <td>704.0</td> <td>710.0</td> </tr> <tr> <td></td> <td>710.2</td> <td>710.3</td> <td>710.4</td> </tr> <tr> <td></td> <td>710.5</td> <td>710.6</td> <td>712.0</td> </tr> <tr> <td></td> <td>713.0</td> <td>714.0</td> <td>715.11</td> </tr> <tr> <td></td> <td>716.0</td> <td>717.0</td> <td>844.6</td> </tr> </table>	Post 1989 -	LND-1.00	LND-5.00	LND-7.00	Post 1972 -	700.0	701.0	702.0		703.0	704.0	705.0		730.0			Pre 1972 -	120.3	700.0	702.0		703.0	704.0	710.0		710.2	710.3	710.4		710.5	710.6	712.0		713.0	714.0	715.11		716.0	717.0	844.6	<p><b>Permanent.</b> Place in inactive file when cancelled, superseded, or revoked. Cutoff file at the end of the calendar year policy was cancelled, superseded, or revoked. Transfer to Archives 3 years after cutoff.</p>
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LND-2.00	<p><b>Land Operations/Realty Reports</b></p> <p>Reports pertaining to land operations/realty. Include:</p> <ul style="list-style-type: none"> <li>• Real Property Utilization Report</li> <li>• Annual Timber Utilization Report</li> <li>• Computer-generated reports showing status of lands at Reclamation projects</li> <li>• Land Management Report</li> </ul> <p>Office of record/origin</p> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Post 1989 -</td> <td style="width: 33%;">LND-2.00</td> <td style="width: 33%;"></td> </tr> <tr> <td>Post 1972 -</td> <td>790.0</td> <td>790.1</td> </tr> <tr> <td>Pre 1972 -</td> <td>242.2</td> <td></td> </tr> </table>	Post 1989 -	LND-2.00		Post 1972 -	790.0	790.1	Pre 1972 -	242.2		<p><b>Permanent.</b> Cutoff at the end of each calendar year. Transfer to Archives 3 years after cutoff.</p>																															
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LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition
LND-3.00	<p><b>Land Acquisition</b></p> <p>Case files containing <u>original</u> contracts, deeds, grants, licenses, easements, permits, facility relocation and crossing agreements, or other instruments of transfer that convey title or interest in real property to the United States. Supporting documents such as:</p> <ul style="list-style-type: none"> <li>• Abstract of title</li> <li>• Title insurance policies</li> <li>• Final certificates of title</li> <li>• Certificates of inspection and possession</li> <li>• Receipts executed by vendors for purchase price</li> <li>• Attorney Generals' and other title opinions</li> <li>• Exchange of lands</li> <li>• Facility relocations</li> <li>• Crossing agreements</li> <li>• Power system acquisitions</li> <li>• Reclamation-acquired rights-of-way</li> <li>• Appraisal of land's market value</li> <li>• Crossing encroachment</li> <li>• Donation of lands</li> <li>• Acquisition of title to lands</li> <li>• Abandonment of Easement</li> </ul> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>▶ Use LND-2.00 for reports.</li> <li>▶ Use WTR-4.14 for Native American land records.</li> <li>▶ Field Office/Area Office retain until office closure. Transfer to regional office of responsibility.</li> <li>▶ Transfer abstract or certificate of title to purchaser after unconditional sale or release by U.S. Government of conditions, restrictions, mortgages, and other liens. GRS 3.1.b</li> </ul> </div>	<p><b>Contingent.</b> Break files at the end of each calendar year or when volume warrants. Cutoff 1 year after receipt of abstract or certificate of title. Transfer to FRC 2 years after cutoff. FRC retain until land or facilities are no longer used, maintained, or owned by the Government.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Note: Land Program specialists must review records prior to destruction.</b></p> </div>

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition																																
	<p><b>Land Acquisition - continued</b></p> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Post 1989 - LND-3.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Post 1972 - 774.0</td> <td style="padding-left: 40px;">780.0</td> <td style="padding-left: 40px;">780.0</td> <td style="padding-left: 40px;">780.1</td> </tr> <tr> <td></td> <td style="padding-left: 40px;">781.0</td> <td style="padding-left: 40px;">783.0</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Pre 1972 - 380.0</td> <td style="padding-left: 40px;">380.1</td> <td style="padding-left: 40px;">380.2</td> <td style="padding-left: 40px;">380.2</td> </tr> <tr> <td></td> <td style="padding-left: 40px;">380.3</td> <td style="padding-left: 40px;">380.4</td> <td style="padding-left: 40px;">380.5</td> </tr> <tr> <td></td> <td style="padding-left: 40px;">380.51</td> <td style="padding-left: 40px;">380.6</td> <td style="padding-left: 40px;">380.7</td> </tr> <tr> <td></td> <td style="padding-left: 40px;">380.8</td> <td style="padding-left: 40px;">380.9</td> <td style="padding-left: 40px;">381.0</td> </tr> <tr> <td></td> <td style="padding-left: 40px;">712.0</td> <td style="padding-left: 40px;">794.0</td> <td></td> </tr> </table> <p><u>Subject to Privacy Act</u> WBR-16, WBR-28, WBR-42</p>	Post 1989 - LND-3.00				Post 1972 - 774.0	780.0	780.0	780.1		781.0	783.0		Pre 1972 - 380.0	380.1	380.2	380.2		380.3	380.4	380.5		380.51	380.6	380.7		380.8	380.9	381.0		712.0	794.0		
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LND-4.00	<p><b>Withdrawals and Restoration</b></p> <p>Material pertaining to withdrawals and restoration for Reclamation purposes.</p> <ul style="list-style-type: none"> <li>• Amount of land withdrawn and acquired in areas and listed by settlement potential by counties within States</li> <li>• The restoration of land to the public domain that is no longer needed for Reclamation purposes. Includes material regarding omitted lands</li> <li>• Official notice of withdrawal or restoration</li> <li>• Plats defining location and description of land withdrawn or restoration order</li> <li>• Land withdrawals and restorations for other purposes such as:               <ul style="list-style-type: none"> <li>• Stock driveways</li> <li>• Airport landing fields</li> <li>• Military bombing fields and gunnery ranges</li> <li>• Cemetery or grave removal and relocation on Reclamation lands, including permits</li> <li>• National parks, monuments, and wilderness areas, the establishment of areas, and determination of their boundaries</li> <li>• Power, power sites, atomic energy sites</li> <li>• Radar or other tracking sites or detection stations</li> </ul> </li> </ul>																																	

LAND OPERATIONS/REALTY

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	<p><b>Withdrawals and Restoration - continued</b></p> <p>Office of record/origin</p> <div data-bbox="277 453 905 625" style="border: 1px solid black; padding: 5px;"> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>▶ Use LND-2.00 for reports.</li> <li>▶ Public Land Order is the basis for completion of the withdrawal or restoration.</li> </ul> </div> <p>Classification Code Cross Reference:</p> <table border="0" style="width: 100%;"> <tr> <td>Post 1989 - LND-3.00</td> <td>LND-4.00</td> <td></td> </tr> <tr> <td>Post 1972 - 720.0</td> <td>721.0</td> <td>780.2</td> </tr> <tr> <td>Pre 1972 - 380.1</td> <td>720.0</td> <td>721.0</td> </tr> <tr> <td></td> <td>721.02</td> <td>721.03</td> </tr> <tr> <td></td> <td>721.06</td> <td>721.11</td> </tr> <tr> <td></td> <td>721.16</td> <td>721.26</td> </tr> <tr> <td></td> <td>721.28</td> <td>721.31</td> </tr> <tr> <td></td> <td>721.36</td> <td>721.37</td> </tr> <tr> <td></td> <td>721.47</td> <td>721.50</td> </tr> <tr> <td></td> <td>722.0</td> <td>722.1</td> </tr> <tr> <td></td> <td>722.3</td> <td>722.4</td> </tr> <tr> <td></td> <td>722.6</td> <td></td> </tr> </table>	Post 1989 - LND-3.00	LND-4.00		Post 1972 - 720.0	721.0	780.2	Pre 1972 - 380.1	720.0	721.0		721.02	721.03		721.06	721.11		721.16	721.26		721.28	721.31		721.36	721.37		721.47	721.50		722.0	722.1		722.3	722.4		722.6		<p><b>Permanent.</b> Transfer to Archives 1 year after publication of the Public Land Order.</p>
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LND-4.10	<p><b>Application for Land Use</b></p> <p>Material pertaining to applications for land use files. Applications and supporting documents received by Bureau of Land management and referred to Reclamation to determine Reclamation's interest in the land. Include:</p> <ul style="list-style-type: none"> <li>• Applications involving land either withdrawn or being considered for withdrawal for Reclamation purposes</li> </ul> <p>Office of record/origin</p> <div data-bbox="277 1507 905 1554" style="border: 1px solid black; padding: 5px;"> <p><i>Note: Use LND-2.00 for reports.</i></p> </div>	<p><b>Temporary.</b> Break file at the end of each year. Cutoff after denial of the application or termination of the withdrawal. Destroy 1 year after cutoff.</p> <div data-bbox="948 1600 1450 1835" style="border: 1px solid black; padding: 5px;"> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>▶ Applications involving land in which Reclamation has no interest, destroy when 1 year old.</li> <li>▶ Land Program specialists must review records prior to destruction.</li> </ul> </div>																																				



LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition
	<p><b>Application for Land Use - continued</b></p> <p>Classification Code Cross Reference:            Post 1989 - LND-4.00            Post 1972 - 720            721            Pre 1972 - 720            721</p>	
LND-5.00	<p><b>Sale, Transfer, Exchange, and Disposal of Reclamation-owned Land to Others</b></p> <p>Transaction case files containing contracts/deeds and other supporting papers documenting the sale, transfer, exchange, and disposal of land.</p> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> <p><i>Note: Use LND-2.00 for reports.</i></p> </div> <p>Classification Code Cross Reference:            Post 1989 - LND-5.00            Post 1972 - 370.0            706.0            706.1                              706.2            751.0            Pre 1972 - 241.0            241.01            241.03                              242.0            711.0            715.0                              752.0</p> <p><u>Subject to Privacy Act</u>            WBR-6, WBR-42</p>	<p><b>Permanent.</b> Break file at the end of each calendar year or when volume warrants. Cutoff after sale, transfer, exchange, or disposal of Reclamation-owned land and transfer to FRC 25 years after cutoff. FRC will transfer to Archives 10 years after the unconditional sale or release by the Government of restrictions, mortgages, or other liens.</p>
LND-5.10	<p><b>Townsites</b></p> <p>Correspondence and other material pertaining to establishing and administering townsites on Reclamation land. Include:</p> <ul style="list-style-type: none"> <li>• Survey books</li> <li>• Township plats</li> <li>• Other records of locations and layout</li> <li>• Records of sites that have evolved into cities, including Page, Arizona, and Boulder City, Nevada</li> </ul>	

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition									
	<p><b>Townsites - continued</b></p> <ul style="list-style-type: none"> <li>• Reservation, dedication, or utilization of lands for community centers, parks (not National Parks), playgrounds, schools, and churches.</li> </ul> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>▶ Use LND-2.00 for reports.</li> <li>▶ Reference copies may be transferred to the governing authority succeeding Reclamation ownership.</li> </ul> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Post 1989 - LND-1.00</td> <td style="width: 33%;">LND-4.00</td> <td style="width: 33%;">LND-5.00</td> </tr> <tr> <td>Post 1972 - 705.0</td> <td>710.0</td> <td>711.0</td> </tr> <tr> <td>Pre 1972 - 715.0</td> <td>716.0</td> <td>760.0</td> </tr> </table>	Post 1989 - LND-1.00	LND-4.00	LND-5.00	Post 1972 - 705.0	710.0	711.0	Pre 1972 - 715.0	716.0	760.0	<p><b>Permanent.</b> Transfer to Archives immediately.</p>
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LND-6.00	<p><b>Land Management</b></p> <p>Material pertaining to uses of land which require a permissive authority special use applications, licenses, and permits issued to Reclamation or by Reclamation.</p> <ul style="list-style-type: none"> <li>• Outgrants</li> <li>• Land lease operations</li> <li>• Taylor Grazing Act</li> <li>• Townsite and townlot leases</li> <li>• Leases for agricultural or grazing purposes</li> <li>• Oil, gas, mining, and prospecting applications</li> <li>• Earth, stone, gravel, and timber removal applications</li> <li>• Drilling permit</li> <li>• Bureau of Land Management right-of-way applications</li> </ul>										

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition																												
	<p><b>Land Management - continued</b></p> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>▶ Use LND-2.00 for reports.</li> <li>▶ Use ENV-3.00 for archaeological or paleontological permits.</li> <li>▶ Use LND-3.00 for crossings, encroachments, and relocation agreements issued to Reclamation.</li> </ul> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Post 1989 - LND-6.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Post 1972 - 706.0</td> <td>770.0</td> <td>772.0</td> <td></td> </tr> <tr> <td></td> <td>773.0</td> <td>774.0</td> <td>775.0</td> </tr> <tr> <td></td> <td>782.0</td> <td></td> <td></td> </tr> <tr> <td>Pre 1972 - 241.0</td> <td>320.06</td> <td>790.0</td> <td></td> </tr> <tr> <td></td> <td>792.0</td> <td>793.0</td> <td>794.0</td> </tr> <tr> <td></td> <td>795.0</td> <td></td> <td></td> </tr> </table> <p><u>Subject to Privacy Act</u> WBR-16, WBR-17, WBR-22, WBR-29, WBR-32, WBR-41</p>	Post 1989 - LND-6.00				Post 1972 - 706.0	770.0	772.0			773.0	774.0	775.0		782.0			Pre 1972 - 241.0	320.06	790.0			792.0	793.0	794.0		795.0			<p><b>Permanent.</b> Break files at the end of each year or when volume warrant. Cutoff after termination of transaction, or when no longer needed for reference, whichever is earlier. Transfer to Archives 5 years after cutoff.</p>
Post 1989 - LND-6.00																														
Post 1972 - 706.0	770.0	772.0																												
	773.0	774.0	775.0																											
	782.0																													
Pre 1972 - 241.0	320.06	790.0																												
	792.0	793.0	794.0																											
	795.0																													
LND-7.00	<p><b>Settlement and Land Entries</b></p> <p>Material pertaining to settlement and land entries. Include:</p> <ul style="list-style-type: none"> <li>• Entries to public lands</li> <li>• Settlement upon public lands</li> <li>• Homestead entries</li> <li>• Mineral location entries</li> <li>• Desert land entries</li> <li>• Preparation and issuance of land opening public notices</li> <li>• Prospective settler qualification requirements</li> <li>• Activities and reports of settlers' selection</li> <li>• Appeals from examining board decisions</li> <li>• Failure to enter or abandon establishment or residence</li> </ul>																													

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition																												
	<p><b>Settlement and Land Entries - continued</b></p> <ul style="list-style-type: none"> <li>• Final homestead and Reclamation proof</li> <li>• Cancellation of entry, settlers' assistance, settlers' financial aid, land patents</li> <li>• Farm application forms</li> <li>• Reports on results of land openings</li> </ul> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>▶ Use LND-2.00 for reports.</li> <li>▶ Use LND-3.00 for acquisition of mineral location claims.</li> </ul> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Post 1989 - LND-7.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Post 1972 - 730.0</td> <td style="text-align: center;">731.0</td> <td style="text-align: center;">732.0</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">733.0</td> <td></td> <td></td> </tr> <tr> <td>Pre 1972 - 730.0</td> <td style="text-align: center;">731.0</td> <td style="text-align: center;">732.0</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">733.0</td> <td style="text-align: center;">844.0</td> <td style="text-align: center;">844.01</td> </tr> <tr> <td></td> <td style="text-align: center;">844.4</td> <td style="text-align: center;">844.6</td> <td style="text-align: center;">844.61</td> </tr> <tr> <td></td> <td style="text-align: center;">844.62</td> <td></td> <td></td> </tr> </table> <p><u>Subject to Privacy Act</u> WBR-15, WBR-19</p>	Post 1989 - LND-7.00				Post 1972 - 730.0	731.0	732.0			733.0			Pre 1972 - 730.0	731.0	732.0			733.0	844.0	844.01		844.4	844.6	844.61		844.62			<p><b>Permanent.</b> Transfer to Archives immediately.</p>
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LND-8.00	<p><b>Recreation Areas, Facilities, and Services</b></p> <p>Material pertaining to the reserving of suitable portions of land at Reclamation facilities for recreational purposes, includes surveys, studies, and recommendations for the development and administration of the recreational area.</p> <ul style="list-style-type: none"> <li>• Administration of services and facilities that are provided for tourists such as visitor centers, observation points, vista houses, exhibit halls, and the provision of guide services and charging admission fees</li> <li>• Material regarding the administration of accommodations for users of recreation areas at Reclamation installations</li> </ul>																													

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition
	<p><b>Recreation Areas, Facilities, and Services - continued</b></p> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>▶ <b>Includes, but not limited to:</b> <ul style="list-style-type: none"> <li>• <i>Camping areas; including regulations for use, permits, fees, and licenses</i></li> <li>• <i>Boating facilities; docks, wharfs, storage, including regulations for use, permits, fees, and licenses</i></li> <li>• <i>Fishing facilities; including regulations for use, fees, and licenses</i></li> <li>• <i>Living facilities (cabins, cottages); including regulations for use, fees, and permits</i></li> <li>• <i>Concessions; including regulations for use, permits, fees, and licenses</i></li> <li>• <i>Games and sports (areas set aside for sports, portions of the reservoir in which swimming is allowed); including regulations for use, permits, licenses, and fees</i></li> <li>• <i>Sanitary facilities; including water and sewage systems</i></li> <li>• <i>Use permits; for material related to overall type entry and use permits such as "Golden Eagle"</i></li> <li>• <i>Land management plans for the use of lands acquired or withdrawn for Reclamation purposes including plans for the proper use of lands in recreations areas, fish and wildlife refuges, national forests, etc.</i></li> </ul> </li> <li>▶ <i>Use LND-2.00 for reports.</i></li> <li>▶ <i>Use LND-4.00 for material regarding the establishment of the National parks, monuments, wilderness areas, and the determination of their boundaries.</i></li> <li>▶ <i>Use ADM-13.00 for agreements, and related correspondence transferring recreation area administration away from Reclamation.</i></li> </ul> </div>	<p><b>Permanent.</b> Break files at the end of each calendar year or when volume warrants. Transfer to Archives in 30 years.</p>

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition																												
	<p><b>Recreation Areas, Facilities, and Services - continued</b></p> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Post 1989 - ADM-21.20</td> <td style="width: 15%;">LND-4.00</td> <td style="width: 15%;">LND-8.00</td> <td style="width: 15%;"></td> </tr> <tr> <td>Post 1972 - 042.3</td> <td>576.0</td> <td>704.0</td> <td></td> </tr> <tr> <td></td> <td>710.0</td> <td>715.0</td> <td>715.1</td> </tr> <tr> <td></td> <td>715.2</td> <td>566.0</td> <td></td> </tr> <tr> <td>Pre 1972 - 042.0</td> <td>042.1</td> <td>042.2</td> <td></td> </tr> <tr> <td></td> <td>715.0</td> <td>715.1</td> <td>715.11</td> </tr> <tr> <td></td> <td>715.12</td> <td>715.13</td> <td>715.14</td> </tr> </table> <p><u>Subject to Privacy Act</u> WBR-7, WBR-41</p>	Post 1989 - ADM-21.20	LND-4.00	LND-8.00		Post 1972 - 042.3	576.0	704.0			710.0	715.0	715.1		715.2	566.0		Pre 1972 - 042.0	042.1	042.2			715.0	715.1	715.11		715.12	715.13	715.14	
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	715.12	715.13	715.14																											
LND-8.10	<b>Reserved</b>																													
LND-9.00	<p><b>Land Holding Limitations</b></p> <p>Material regarding limitations of land holdings on Reclamation projects such as the number of acres that will be provided irrigation water; 960-acre limitation under the Reclamation Reform Act of 1982.</p> <ul style="list-style-type: none"> <li>• Controls on speculation</li> <li>• Excess landholdings</li> <li>• Recordable agreements</li> <li>• Landholdings of Reclamation employees</li> <li>• Appraisal and reappraisal of land subject to incremented value and excess land of excess land to be sold</li> <li>• Agreement provisions to determine open market value</li> </ul> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <p><b>Note: Use LND-2.00 for reports.</b></p> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Post 1989 - LND-9.00</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td>Post 1972 - 131.3</td> <td>740.0</td> <td>741.0</td> <td></td> </tr> <tr> <td></td> <td>741.1</td> <td>741.2</td> <td></td> </tr> <tr> <td>Pre 1972 - 110.04</td> <td>131.03</td> <td>740.0</td> <td></td> </tr> <tr> <td></td> <td>742.0</td> <td>742.2</td> <td>742.3</td> </tr> </table>	Post 1989 - LND-9.00				Post 1972 - 131.3	740.0	741.0			741.1	741.2		Pre 1972 - 110.04	131.03	740.0			742.0	742.2	742.3	<p><b>Permanent.</b> Break files at the end of each calendar year or when volume warrants. Cutoff every 30 years and transfer to Archives.</p>								
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LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition												
	<p><b>Land Holding Limitations - continued</b></p> <p><u>Subject to Privacy Act</u> WBR-13, WBR-31</p>													
LND-10.00	<p><b>Land Classification</b></p> <p>Material pertaining to land classification, i.e., surveys and tests of land for suitability of sustaining irrigation, designation of land classes within a project's irrigable area, certification of land classification results, and soil surveys or other means used to establish and denote suitability of land for irrigation.</p> <ul style="list-style-type: none"> <li>• Reports to Congress, appeals, fact sheets, and program evaluations</li> <li>• Field survey books, land classification maps and aerial photo maps</li> </ul> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> <p><i>Note: Use LND-2.00 for reports.</i></p> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Post 1989 -</td> <td style="width: 33%;">LND-9.00</td> <td style="width: 33%;">LND-10.00</td> </tr> <tr> <td>Post 1972 -</td> <td>740.0</td> <td>741.0      741.1</td> </tr> <tr> <td>Pre 1972 -</td> <td>110.04</td> <td>740.0      741.0</td> </tr> <tr> <td></td> <td>742.2</td> <td>742.3</td> </tr> </table> <p><u>Subject to Privacy Act</u> WBR-13</p>	Post 1989 -	LND-9.00	LND-10.00	Post 1972 -	740.0	741.0      741.1	Pre 1972 -	110.04	740.0      741.0		742.2	742.3	<p><b>Permanent.</b> Break files at the end of each calendar year or when volume warrants. Cutoff every 30 years and transfer to Archives.</p>
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Pre 1972 -	110.04	740.0      741.0												
	742.2	742.3												
LND-11.00	<p><b>Irrigation Management</b></p> <p>Material pertaining to irrigation management. Include:</p> <ul style="list-style-type: none"> <li>• Acreage under irrigation</li> <li>• The ultimate extent of irrigable areas</li> <li>• Irrigable lands for which Reclamation is prepared to supply irrigation water or has supplied irrigation water</li> <li>• The inclusion and exclusion of lands within the irrigable areas and boundaries of a Reclamation project</li> </ul>													

LAND OPERATIONS/REALTY

Item No.	Description	Proposed Disposition												
	<p><b>Irrigation Management - continued</b></p> <ul style="list-style-type: none"> <li>• The preparation, issuance, and amendment of farm unit plats, discussions regarding the desirable size of farm units, exchange of farm units</li> <li>• Farm management</li> <li>• Establishment, operation, and management of demonstration and development farms</li> </ul> <p>Office of record/origin</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> <p><i>Note: Use LND-2.00 for reports.</i></p> </div> <p>Classification Code Cross Reference:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Post 1989 - LND-10.00</td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> <tr> <td>Post 1972 - 743.0</td> <td style="text-align: center;">743.1</td> <td style="text-align: center;">750.0</td> </tr> <tr> <td>Pre 1972 - 743.0</td> <td style="text-align: center;">743.1</td> <td style="text-align: center;">743.2</td> </tr> <tr> <td style="padding-left: 40px;">750.0</td> <td></td> <td></td> </tr> </table> <p><u>Subject to Privacy Act</u> WBR-13</p>	Post 1989 - LND-10.00			Post 1972 - 743.0	743.1	750.0	Pre 1972 - 743.0	743.1	743.2	750.0			<p><b>Permanent.</b> Break files at the end of each calendar year or when volume warrants. Cutoff every 30 years and transfer Archives.</p>
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