

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

18 Jan 82

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE WASHINGTON DC 20408

FROM (AGENCY OR ESTABLISHMENT)

Department of the Interior

2 MAJOR SUBDIVISION

Office of the Secretary

3 MINOR SUBDIVISION

Office of Territories

NAME OF PERSON WORKING FOR AGENCY

Sally Brandt

5 EXTENSION

343-6191

LEAVE BLANK	
O O	
NC1-126-82-3	
DATE RECEIVED	
January 22 1982	
OFFICE OF THE SECRETARY	
144 USC 3303	
1-27-82 <i>[Signature]</i>	

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

- A Request for immediate disposal**
- B Request for disposal after a specified period of time or request for permanent retention**

7 DATE <i>1/12/82</i>	8 SIGNATURE OF AGENCY REPRESENTATIVE <i>Sally Brandt</i>	9 TITLE Paperwork Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM (What is the item?)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	The following records were offered under NC3-126-82-1 and were found to be disposable Specifications unsuccessful bids contract material draft correspondence and reports travel and other administrative correspondence for Alaska Public Works Projects 50-A-5 unit 2 50-A-281 50-A-238 unit 3 and 50-A-242 This material is either routinely disposable or duplicated in official project files found in WNRC Accessions 126-64-A-696 adn 126-62-A-464 DESTROY IMMEDIATELY		
2	Reading file of the Alaska Public Works Office Juneau Alaska for the year 1961 DESTROY IMMEDIATELY		
<p align="center">The records described in Items 1 and 2 above is in Boxes 7, 8, 10 and 11 of WNRC Accession 126-63-A-757 All 4 boxes can be destroyed <u>in toto</u></p>			

*to WNRC, NAF, & agency 2/5/82
Closed out 2-5-82 RFA*

2 items