

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-185-90-10

DATE RECEIVED

4/9/90

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)

PANAMA CANAL COMMISSION

2. MAJOR SUBDIVISION

ADMINISTRATIVE SERVICES DIVISION

3. MINOR SUBDIVISION

RECORDS MANAGEMENT BRANCH

4. NAME OF PERSON WITH WHOM TO CONFER

Diana I. Williams

5. TELEPHONE EXT.

52-7767

DATE

ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

11/13/89

C. SIGNATURE OF AGENCY REPRESENTATIVE

Diana I. Williams
Diana I. Williams

D. TITLE

Chief, Records Management Branch
Deputy Agency Records Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

EMPLOYEE MEDICAL RECORDS/ASBESTOS EXPOSURE RECORDS(1982-1989)

These records constitute the employee medical folder and include information on medical attention and physical examinations. In addition, these records contain information on exposure to asbestos fibers.

DISPOSITION: Retain in Agency Records Center until December 31, 1999, then transfer to National Personnel Records Center (NPRC), St., Louis, MO. Destroy in year 2050.

XXXX

NOTE: Interfiled in these records are general medical files and asbestos exposure files. The retention hereby requested is necessary to protect both series of records in accordance with applicable Federal regulations. [GRS 1, Item 21(a)(2); 29 CFR 1910.20 d]

WITHDRAWN

Copies sent to agency NCF, 8/25/90