

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION NIR WASHINGTON, DC 20408		JOB NUMBER N1-185-92-1	DATE RECEIVED 11-15-91
1. FROM (Agency or establishment) PANAMA CANAL COMMISSION		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Administrative Services Division		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Records Management Branch		DATE 1/31/92	ARCHIVIST OF THE UNITED STATES 
4. NAME OF PERSON WITH WHOM TO CONFER Mrs. Denise B. Will	5. TELEPHONE (507) 52-7767		
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 11/6/91	SIGNATURE OF AGENCY REPRESENTATIVE  M. Jeanne Hinek	TITLE Chief, Records Management Branch Deputy, Agency Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	RECORDS OF THE ISTHMIAN CANAL COMMISSION AND PANAMA RAILROAD COMPANY 1904 - 1914 <u>Labor Service Contracts</u> : Original numbered labor service contracts witnessed and signed by the laborer and the U.S. Government Immigration Agent for employment with the Isthmian Canal Commission. Attached to the contract is an original signed Certificate of Physical Health and Identification. Arranged alphabetically. <u>DISPOSITION</u> : PERMANENT. Transfer to the National Archives immediately.		
2.	<u>Request for Metal Check Issue</u> : 4" x 6" printed cards used by the Personnel Section for issuance of a numbered metal check to each employee as a means of identification for payroll purposes. Cards are arranged numerically by metal check number. These metal checks were later replaced with identification cards. <u>DISPOSITION</u> : Destroy immediately. <small>PERMANENT. Transfer to National Archives</small>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
3.	<p><u>Sailing List of Contract Laborers</u>: Original sailing list of laborers contracted for service with the Isthmian Canal Commission. List includes contract number, name of laborer, sailing ship, sailing date, certification of shipment and receipt of laborers, and work assignment. Arranged chronologically by sailing date.</p> <p><u>DISPOSITION</u>: PERMANENT. Transfer to the National Archives immediately.</p>		