INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-185-93-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

All records covered by this schedule are permanent and have been accessioned. The schedule is therefore obsolete.

Date Reported: 11/08/2021
# REQUEST FOR RECORDS DISPOSITION AUTHORITY

**TO:** NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

**1. FROM (Agency or establishment):**  
PANAMA CANAL COMMISSION

**2. MAJOR SUBDIVISION:**  
Administrative Services Division

**3. MINOR SUBDIVISION:**  
Records Management Branch

**4. NAME OF PERSON WITH WHOM TO CONFER:**  
Mrs. Denise B. Will

**5. TELEPHONE:**  
(507) 52-7767

**6. AGENCY CERTIFICATION:**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  

- [ ] is not required;  
- [ ] is attached; or  
- [ ] has been requested.

**DATE:** 12/08/92  
**SIGNATURE OF AGENCY REPRESENTATIVE:**  
M. Jorgent Hinek  
**TITLE:**  
Chief, Records Management Branch  
Deputy Agency Records Officer

**7. ITEM NO.**  
**8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION:**  

**RECORDS OF THE PALO SECO HOSPITAL (LEPROSARIUM)**

1. Administrative Records: General files consisting of correspondence, reports, surveys, and related material concerning the organization, management planning, and housekeeping activities of the leprosarium. Unarranged.

**DISPOSITION:** PERMANENT. Transfer to the National Archives immediately. **WNR** immediately.

Transfer to the National Archives after October, 1994.

I spoke with Jeanne Wirth of PCC, who approved change in disposition. The

**NOTE:** ANY DUPLICATE, NONRECORD, GRS, AND ROUTINE ADMINISTRATIVE RECORDS WILL BE REMOVED AND DESTROYED DURING PROCESSING PER AGENCY RECORDS OFFICER.

8/9/93

**STANDARD FORM 115 (REV. 3-91)**  
Prescribed by NARA  
36 CFR 1228