REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
PANAMA CANAL COMMISSION

2. MAJOR SUBDIVISION
Administrative Services Division

3. MINOR SUBDIVISION
Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER: Mrs. Denise B. Will

5. TELEPHONE: (507) 52-7767

LEAVE BLANK (NARA use only)

JOB NUMBER: N1-185-93-1

DATE RECEIVED: 12-14-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE: 2/17/93

ARCHIVIST OF THE UNITED STATES: [signature]

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
12/08/92	M. Jeanne Hinek [signature]	Chief, Records Management Branch Deputy Agency Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	RECORDS OF THE PALO SECO HOSPITAL (LEPROSARIUM)		
1.	Administrative Records: General files consisting of correspondence, reports, surveys, and related material concerning the organization, management planning, and housekeeping activities of the leprosarium. Unarranged. DISPOSITION: PERMANENT. ~~Transfer~~ RETIRE to the ~~National Archives immediately~~. WNRC IMMEDIATELY. TRANSFER TO THE NATIONAL ARCHIVES AFTER OCTOBER, 1984. 2/5/93 Spoke with Jeanne Hinek of PCC, who approved change in ~~retire~~ disposition. [signature] NOTE: ANY DUPLICATE, NONRECORD, GRS, AND ROUTINE ADMINISTRATIVE RECORDS WILL BE REMOVED AND DESTROYED DURING PROCESSING PER AGENCY RECORDS OFFICER. 8/9/93 [signature]	N/A ~~Agency Records Control Schedule 4, Item D1.~~	

115-109

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