

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
APPROVED	DATE DEC 10 1978
DATE APPROVED	NOV 18 5 79 1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
2-12-79 Date	<i>James R. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)

PANAMA CANAL COMPANY

2. MAJOR SUBDIVISION

Administrative Services Division

3. MINOR SUBDIVISION

Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Harold F. Carroll, Jr.

5. TEL. EXT.

52-3575

8. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

12/1/78

(Date)

Thomas C. Duty

(Signature of Agency Representative)

Act. Chief, Admin. Services Div.

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	ANCON HOSPITAL IN-PATIENT CHARTS (1904 - 1916). Retention: 12/1954 2016		
2.	COLON HOSPITAL IN-PATIENT CHARTS (1950 - 1954). Retention: 12/1954 2054		
<p>Above records contain original Birth Certificates which are valuable as evidence in any claim for proof of citizenship. These records should be kept 75 years from last date in record.</p> <p><i>Destroy 100</i></p> <p>Attached are samples of Hospital chart and birth certificates of Ancon Hospital and Colon Hospital.</p> <p><i>sent to 4NC, Agency, NWC, mg 2-15-79</i> <i>Per outlook changes made with agency concurrence. JFB 2/8/79</i></p>			