

Ref NCD 12/27/94

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI-185-79-7

DATE RECEIVED

18 July 1979

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

1-12-84  
Date

*[Signature]*  
Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Panama Canal Company

2 MAJOR SUBDIVISION  
Administrative Services Division

3 MINOR SUBDIVISION  
Agency Records Center

4 NAME OF PERSON WITH WHOM TO CONFER  
Carlos J. Birmingham

5 TEL EXT  
52-3575

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE  
5/11/79

D. SIGNATURE OF AGENCY REPRESENTATIVE  
*[Signature]*  
Thomas C. Duty

E TITLE  
Acting Chief,  
Administrative Services Division

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	Police Records, such as Coroner Reports and Juvenile Records (1917-1969): 28 cu. ft. Retention: December 31, 1999		
2.	Land Licenses Records (1964-1974): 4 cu. ft. Retention: December 31, 1999		
3.	Fire Station Daily Reports (1969-1975): 5 cu. ft. Retention: December 31, 1999		
<u>Note:</u> The above items will be of continued use by this agency or predecessor agency until termination of the Panama Canal Treaty, which expires December 31, 1999. They may then be destroyed.			
<i>(note on 4/20/84)</i>			