

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*28 May 1982*

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
Panama Canal Commission

2 MAJOR SUBDIVISION  
Administrative Services Division

3 MINOR SUBDIVISION  
Records Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

Christopher A. Walsh

52-7767

LEAVE BLANK	
JOB NO	NC1-185-82-5
DATE RECEIVED	May 28, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
WITHDRAWN	
Date	Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
5/13/82	<i>Christopher A. Walsh</i>	Acting Chief, Records Management Branch Acting Deputy Agency Records Officer

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p><u>Balboa and Cristobal Magistrate Court Records.</u></p> <p><u>Index to Criminal Docket Books:</u></p> <p>These cards are an index to Balboa and Cristobal Magistrate criminal cases and traffic citations paid at the Balboa and Cristobal Traffic Violations Units.</p> <p>Balboa Magistrate Court - 9 cu. ft. Cristobal Magistrate Court - 6 cu. ft.</p> <p><u>Period Covered:</u> 1919-1960</p> <p><u>Recommended Disposition:</u> Destroy December 31, 1999.</p> <p><u>Justification:</u> These cards are used as an index to retrieve information from the Criminal Docket Books, which document criminal offenses and traffic violations. (See Item #2.)</p>		WITHDRAWN
2.	<p>a. <u>Criminal Docket Books</u>, including traffic violations-nos. 6355-2048903.</p>		WITHDRAWN

**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet**

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>b. <u>Traffic Violations</u> - TVU Nos. 1-63244, where the person cited did not go to court, but elected to pay their fine "over the counter."</p> <p>c. <u>Civil case Dockets</u> - Nos. 1-7.</p> <p>Balboa Magistrate court - 23 cu. ft.                      Cristobal Magistrate court - 36 cu. ft.</p> <p><u>Period Covered:</u> Feb. 1917-Sept. 1979.</p> <p><u>Recommended Disposition:</u> Destroy December 31, 1999.</p> <p><u>Justification:</u> These Criminal Docket Books contain transcripts of court proceedings pertaining to criminal, drug and traffic offenses, which are requested from time to time by either defendants, Federal agencies or prospective employers as a condition for employment.</p> <p>3. <u>Civil case files.</u> Nos. 473-3458. These files include original complaints, answers, court orders and judgments.</p> <p>Balboa Magistrate Court - 53 cu. ft.                      Cristobal Magistrate Court - 61 cu. ft.</p> <p><u>Period Covered:</u> March 1919-September 1979.</p> <p><u>Recommended Disposition:</u> Destroy December 31, 1989.</p> <p><u>Justification:</u> According to Sec. 541, Title 5, Panama Canal Code (formerly Canal Zone Code), "The party in whose favor judgment is given, may, at any time within 5 years after the entry thereof, have writ of execution issued for its enforcement." As a result, no court action may be taken on files which are older than 5 years.</p>		<p>WITHDRAWN</p> <p>WITHDRAWN</p> <p>WITHDRAWN</p>