

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

<b>LEAVE BLANK</b>	
JOB NO  NC1-185-84-1	
DATE RECEIVED 11-23-84	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>Duff</i> Date	<i>John W...</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
Panama Canal Commission

2 MAJOR SUBDIVISION  
Administrative Services Division

3 MINOR SUBDIVISION  
Records Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER  
Pandora G. Aleman

5 TEL EXT  
52-7767

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>8/31/82</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Pandora G. Aleman</i>	E. TITLE Chief, Records Management Branch
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>Freight Claims: Policy Files, Index Cards. (ARRS #3-Item 80.)</u></p> <p><u>Recommended Disposition:</u> Destroy December 31, 1999.</p> <p><u>Justification:</u> These records set claims policies and precedents and are referred to on a daily basis. They cover freight claims handled for Government employees and private companies in the former Canal Zone and the Republic of Panama. Even though the freight handling functions of the Panama Canal Commission were discontinued on October 1, 1979 due to the Panama Canal Treaty, these records continue to be of value in adjudicating claims of the Commission.</p>		

115-107 Copy to agency, by RTB, 1/4/84  
to NNF - sent 1-9-84 by DMW.  
no copy to FRC needed - no MDC sheet needed

*1 item*