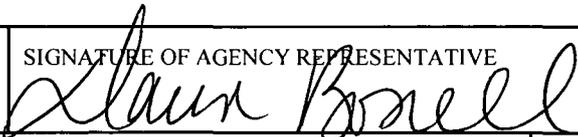


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER 01-471-10-3	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date Received 10/4/10	
FROM (Agency or establishment) Department of the Interior		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Surface Mining		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved or "withdrawn" in column 10	
3 MINOR SUBDIVISION Office of the Chief Information Officer			
4 NAME OF PERSON WITH WHOM TO CONFER Dawn Boswell	4 TELEPHONE NUMBER 202-208-3652	DATE 5/2/10	ARCHIVIST OF THE UNITED STATES 
5 AGENCY INFORMATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 5/2/2010	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	Coal Fee Collection Management System (CFCMS) (see attached)		

Office of Surface Mining Reclamation and Enforcement (OSM)

SF-115 Attachment

NARA Job No. N1-471-10-____

System Name: Coal Fee Collection Management System (CFCMS)

System Record Description:

CFCMS is a current technology that replaces and integrates three (3) legacy systems into one application. The legacy systems are the Fee Billing and Collection System (FEEBACS) that collects Abandoned Mined Land Fees; the Audit Fee Billing Collection System (AFBACS) that records the OSM audits of company filing records; and the Civil Penalty Accounting and Control System (CPACS) which maintains records and fee collection on civil penalties issued against a company. The integration of these into one system allows for complete integration and record keeping of the financial interactions between OSM and the companies. CFCMS is an OSM developed application hosted on a single server. It is based on a commercial product (Microsoft Dynamics 7.0) and is hosted on a SQL Server relational database. It has financial and production data back to late 1977.

Records:

1. Master Data Files.

Disposition: TEMPORARY. Cut off at end of fiscal year when permit case file is closed out. Destroy or delete when no longer needed for business use.

Additional Information:

Establishing Authority: Surface Mining Control and Reclamation Act of 1977 (SMCRA), as amended.

Restrictions: Privacy Act, FOIA, b3 and b4 exemptions.

Superseded Records and Authorities:

Fee Billing and Collection System (FEEBACS) –Unscheduled legacy system.
Audit Fee Billing and Collection System (AFBACS)—Unscheduled legacy system.
Civil Penalty and Collection System (CPACS)—Unscheduled legacy system.

Related Records and Authorities:

OSM-1 Files, 204-1, NARA Job No. N1-471-89-1, temporary retention.

Supplementary System Description:

E-System Point of Contact:

Sean Spillane, Fee, Accounting & Collection Branch Chief, PO BOX 25065,
Denver, Colorado, 80225-0065. Phone (303) 236-0330 x278

Program Office:

Department of Interior (DOI), Office of Surface Mining Reclamation and Enforcement (OSM), Division of Financial Management (DFM), Financial and Administrative Systems Branch (FASB).

Related Records:

OSM-1 "Coal Production and Reclamation Fee Report," is submitted quarterly to the Division of Financial Management office by all coal mine operators. The form is a statement of the amount of coal produced during the quarter, the method of coal/type removal, and data for fee computation. If a paper form is used, the form is notarized and then sent to OSM with the quarterly reclamation fee, which is deposited into the Abandoned Mine Land Reclamation Fund. The OSM-1 Report information is audited by OSM to determine the accuracy of the information submitted by the operator. Files include the form, bills of collection, copies of payments, and related correspondence.

a. Film records

Destroy when no longer needed for reference

b. Paper records

Cut off file at close of FY. Transfer to FRC 3 years after file break if volume warrants. Destroy 6 years after file cutoff. Records related to current or pending litigation should be destroyed upon resolution of the litigation.