REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Interior

Minerals Management Service

Records Management Branch

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Dorothy Christopher

5. TEL. EXT.

435-6214

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

12/15/82

Acting Chief, Records Management Branch

7. ITEM NO.

8. DESCRIPTION OF ITEM

(With inclusive Dates or Retention Periods)

Immediate disposal is requested for the records described below for the Eastern Region, Minerals Management Service, which are usually covered by NCI-57-78-1, Items 800-10-1.

Geophysical Data Tapes. Magnetic tapes containing data created from analog magnetic tape or recorded directly on magnetic digital tape for scientific measurements of geophysical phenomena.

DISPOSAL INSTRUCTIONS:

Cut off when all data required by the related permit or contract have been submitted. Hold 15 years and transfer to FARC. Destroy 25 years after cutoff.

There are approximately 5,000 magnetic tapes containing raw high-resolution geophysical data created on shipboard by various contractors for the Minerals Management Service. The data on these tapes were used in the investigations for potential geologic hazards on the Atlantic OCS. The raw data were processed by the contractors in their computer centers. The end products of processing are the high resolution record sections and microfilms. These magnetic tapes are of no use and can be destroyed because the data has been microfilmed.

Destroy immediately.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

No copy to FRC needed.